

Multicultural Academy Board of Directors  
Regular Meeting Minutes  
February 27, 2014 6:00 pm

I. Meeting Call to Order

The meeting was called to order at 6:00 p. m. at 5550 Platt Road, Ann Arbor.

II. Roll Call

Present:

Dr. Samaha-President

Jeffery Jones-Treasurer

Shafik Khalil-Vice President

Ammar Hamamy-Secretary

Absent Excused:

Richard DeBacker-Secretary

Also Present:

LaTasha Mitchell-Board Recorder

Yasser Farha-Public

Angie Luck-UMC

Terry Farha-UMC

Mark Nezich-BMCC

Randa Furrha-Principal

Pat Sweeney-Corsky Lani

Approval of Agenda

A motion was made by Ammar Hamamy and second by Shafik Khalil that the agenda be approved. Motion passed unanimously.

III. Approval of Minutes

A motion was made by Shafik Khalil, and second by Jeff Jones to approve the January 27, 2014 Regular Meeting Minutes. The motion passed unanimously.

IV. Correspondence

The Academy Planning document was updated at the board meeting and will be submitted to Bay Mills.

## Reporting

### A. UMC Report Epicenter

All documents have been submitted as required.

### Purchase Order

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

### Compliance Calendar

February	Due Date	Date Submitted
Board Agenda - February (5 Business Days Before Meeting )	2/25	2/13
Proposed Board Minutes & Attachments- February (8 Business Days After Approved)	3/11	
Approved Board Minutes & Attachments – January (5 Days After Approved)	3/6	
March	Due Date	Date Submitted
Board Agenda - March (5 Business Days Before Meeting )	3/14	
MSDS Spring DS 4061	3/28	
Proposed Board Minutes & Attachments- March (8 Business Days After Approved)	4/1	
Approved Board Minutes & Attachments – February (5 Days After Approved)	3/27	
April	Due Date	Date Submitted
Board Agenda - April (5 Business Days Before Meeting )	4/18	
Posted Open Enrollment and Lottery Procedures	4/1	
Third Quarter Financial Statement	4/30	
Proposed Board Minutes & Attachments- April (8 Business Days After Approved)	5/6	
Approved Board Minutes & Attachments – February (5 Days After Approved)	5/1	

We are currently seeking a school social worker in addition to a paraprofessional to fill vacant positions at the Academy.

Principal's Report

Academy Students will take the NWEA in January.

**The Assistant Principal/Student Affairs is working on the following items:**

- Continuing to serve as the disciplinarian for MA
- Positive Behavior Expectations: The Month of January has been devoted to teaching students character traits related to integrity. A presentation was given by Ms. Suchon's class summarizing what students have learned this month.
- Continuing to meet with Transportation on a weekly basis.
- Working with Transportation to establish routes, solve issues, handle discipline, and serve a liaison between parents and the department.
  
- Bully-Prevention Committee: The committee met on January 21, 2014.
  
- Continuing to meet with parents and staff as needed.
  
- Processing all new applications to determine admittance to the Academy.
  
- Continuing to assist in the management of the front office as needed.
- A PBIS reward Celebration has been scheduled for January 31, 2014 for students who meet behavior expectations.

V. Financial Report

Pat Sweeney led the board in review of the monthly financial report.

CAO Report

VII. Public Comments

Dr. Samaha stated that he would like one specials teacher to present to the board each month. Mrs. Hanan Korkis is scheduled to present to the board on the MA Arabic Program in March.

VIII. Board Comments

None.

IX.

Scheduled/ New Business

1. Prior Approval Checklist 2014-2015: The Prior Approval Check list was updated and will be sent to Bay Mills
2. Board Policy Update: A motion was made by Shafik Khalil and Second by Ammar Hamamy to approve the board policy.
3. HS 2014-2015: The 2013-2014 will be the last year for the HS at the Academy. This information will be communicated appropriately to all interested parties.
4. Student Recruitment: A Committee has been established to recruit for grades k-8. Our goal will be 250-300 students. The committee will be comprised of the following individuals; LaTasha Mitchell, Dr. Reza, Dr. Samaha, and the school principal.
5. Website Maintenance: Tami Phelps has been delegated to update the web site. Between now and next week Tami will finish the necessary revisions and a hard copy of the website will be developed. This will be utilized as a recruitment tool and given to potential families.
6. Curriculum: The Academy has been working with EMU to complete our curriculum. This will not be completed by May as previously understood. Some PD is being offered but not as much as expected. Dr. Smaha asked the Principal to contact Dr. Harman regarding the status of the curriculum.
7. Academy's Financial Institution: We are considering transferring our Financial Institution to First Merit Bank. The Board will consult with Bay Mills to determine if we will move forward with this.
8. GSRP/Paid Pre-School Projections For Next Year: The preschool will pay rent for the space utilized for the 2014-2015 school year. Currently the Pre-K program occupies 8% of the building. The Board will review the GSRP budget before it is submitted to the WISD.
9. Foreign Language Update: Dr. Samaha has requested that the Arabic Language teacher attend the next board meeting to provide an overview of the MA Arabic Language program.
10. Leadership Transition: We are working to undergo a smooth transition. Dan Henry is the current selected candidate. The current principal has provided a list of responsibilities to UMC to assist with this transition.

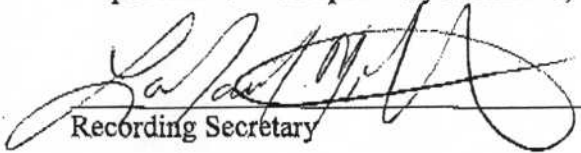
- Confirmation of Next Meeting

March 20, 2014 at 6:00pm

1. Adjournment

Shafik Khalil made a motion to adjourn. Ammar Hamamy second.

Proposed minutes respectfully submitted,

  
Recording Secretary

Date: 3/21/14

Approved by the Board of Directors at its March 21, 2014 meeting.

  
Board Secretary

3/21/14  
Date