

APPROVED
Date 8-20-15

Multicultural Academy Board of Directors

Regular Meeting Minutes

July 23, 2015

6:15pm

I. Meeting Called to Order

The Regular Board of Directors Meeting was called to order at 6:15pm.

II. Roll Call

Present:

Dr. Kahlil Samaha-President

Shafik Khalil-Vice President

Richard DeBacker-Secretary

Jeff Jones-Treasurer

Dr. Robert McTyre-Director

Also Present:

LaTasha Mitchell-Board Recorder

Terry Farha-UMC

Yaser Farha Sr.-Public

Yasser Farha II-Public

Mark Nezich-BMCC

Patricia Eggleston-Principal

III. Approval of Agenda

Shafik Khalil made a motion to approve the agenda Jeff Jones second it. The motion passed unanimously.

-Approval of Minutes

Shafik Khalil made a motion to approve the minutes Dr. McTyre second it. The motion passed unanimously.

IV. Correspondence

1. Letter from BMCC: A letter from BMCC was sent to the CAO in response to a previous letter sent relating to the financial review of Multicultural Academy.
2. Letter from the Michigan Department of Education: A letter from the Michigan Department of Education, OFS was sent to the Academy Principal regarding the Fiscal On-site review of the Consolidated Application Grant.

V. Reporting

A. Principals Report

Multicultural Academy's 2015 Summer School Program:

- Available to students in grades 1 – 6
- 4 week program that *Monday through Thursday from 9:00 am – 12:30 pm; June 22nd* and will continue through *July 16th*
- Program focus math, reading/grammar/writing and technology
- Science project weekly
- Approximately 40 students are enrolled in our program
- Field trip to the Hands on Museum of Ann Arbor occurred on *July 6th*
- Students provided a pre and post-test in each subject area.
- Results were positive.

M – STEP Assessment:

- M – STEP Preliminary results:
 - I. *ELA (Grades 3 – 8)*
 - 3rd Grade – 24% of our students were in the 75th percentile & 19% were in the 50th percentile
 - 4th Grade – 25% of our students were in the 75th percentile & 16.5 % were in the 50th percentile

5th Grade – 30% of our students were in the 75th percentile & 21 % were in the 50th percentile

II. Math (Grades 3 – 8)

3rd Grade – 23% were in the 75th percentile & 11% in the 50th percentile

III. Social Studies (Grades 5 & 8)

5th Grade – 18% in 75th percentile and 14% in the 50th percentile

8th Grade – Unable to determine less than 10 students assessed

IV. Science (Grades 4 & 7)

4th Grade – 33% in the 75th percentile and 23.5 % in the 50th percentile

7th Grade – 31% in the 75th percentile and 21.5% in the 50th percentile

- Final results for all categories of the M-STEP will be available in September

NWEA Assessment:

Highlights:

Highest level of *Proficiency* from fall to spring was obtained in the lower grades

- 1st grade – 69% proficiency in Reading and 53% proficiency in Math
- 2nd grade – 30% proficiency in Reading and 30% proficiency in Math
- Kindergarten B – 44% proficiency in Reading and 35% proficiency in Math

Highest Grade Level *Target Growth* from fall to spring was obtained throughout most grade levels

- 1st grade – 69% in Math
- 2nd grade – 63% in Math
- 3rd grade – 74% in Reading and 68% in Math
- 4th grade – 50% in Reading and 65% in Math
- 6th grade – 64% in Reading

Summer Events:

- Open House, *Thursday, July 9th from 4:00 pm – 6:00 pm*
- Ann Arbor Art Fair, *Wednesday, July 15th through Saturday, July 18th*
- Multicultural Academy's Carnival, *Saturday July 25th from 11:00 am – 4:00 pm*
- Open House, *August 13th from 4:00 pm – 6:00 pm*
- Meet the Staff Open House, *Thursday, August 27th from 4:00 pm – 6:00 pm*

Development of Community Partnerships:

- Meeting with WISD
- Food Gatherers and Salvation Army regarding partnerships for the upcoming school year
- Meet with Officer Coleman to provide ongoing assemblies

Completing and Submitting End of the Year Reports

- Single Building School Improvement Plan
- SID
- CRDC

Preparing for a Successful Academic School Year

- Reviewing Data to Determine Gaps and Strengths

- 2015/2016 School Calendar
- Updating Parent – Student Handbook
- Reviewing School Safety Plan
- PBIS

Enrollment:

Administration, UMC, staff and volunteers. Mrs. Mitchell will provide an update

Petty Cash Reconciliation: Completed

B. UMC Report

Epicenter

All documents have been submitted as required.

Compliance Calendar

July 2015		
Board Agenda – July (5 Business Days Before Meeting)	7/16	7/14
Board Posting - July	7/1	6/28
Organizational Board Agenda (5 Business Days Before Meeting)	7/16	6/26
State Aid Note Program Requirements – Phase II	7/1	7/1
School Calendar for 2015-2016 School Year	7/15	7/1
Fourth Quarter Financial Statement from 2014-2015	7/31	
Lease Agreements/Amendments and/or Lease Renewal Certifications	7/31	6/30
Board Calendar	7/31	6/25
Organizational Meeting Proposed Minutes & Attachments (8 Business Days After Approved	8/4	
Proposed Board Minutes & Attachments-July (8 Business Days After Approved)	8/4	
Approved Board Minutes & Attachments-June (5 Business Days After Approved)	8/30	

C. Financial Report: The financial report was reviewed by the Board of Directors. It was accepted as is.

D. Student Affairs Report

The Director of Student Affairs is in the process of working on several projects to preparation for the upcoming school year.

I.

Ann Arbor Art Fair: The Ann Arbor Art Fair was a success. We had a booth and may staff participated.

MCA Summer Carnival: The Summer Carnival will take place this Saturday from 11 am to 4pm.

Ypsilanti Heritage Festival: August 21-23. We have a booth reserved for this event many staff are scheduled to participate.

Enrollment Committee: The Enrollment committee meets weekly to plan and discuss enrollment strategies.

II. Board Minutes On Website

The Board minutes and agendas are currently up to date on the school website.

III. Transportation

The bus drivers are currently completing all required paperwork and reports for the school year. The Hub locations have been modified for the 2015-2016 and information is available to the MCA community.

IV. Safety and Security

Plans are underway to further enhance the safety of the building for the 2015-2016 school year.

E. ERS and IT Report

V. Pupil Accounting ERS

VI. Technology

We received a 10,000 grant for IT purposes, we will spend the grant updating the computer lab. Dr. Samaha asked that we contact Tami Phelps regarding the school website. He would like an events section added and updated as the events occur.

F. GSRP Report :

The GSRP program is not in session during the summer. The program will resume operation in September 2015.

V. CAO Report

Dr. Samaha commented on the many enrollment events that are being hosted this summer by the academy. He has requested that the events be highlighted on our website as they occur as well as events that occur throughout the school year. The IT department will make the necessary additions to our website and update it as needed.

VII. Public Comments

None.

VIII. Board Comments

None.

IX. Scheduled New Business

1. Oath of Office: Dr. McTyre was sworn in as a Multicultural Academy Board Member. He will serve as a Director of the Board.
2. Parking Structure: The CAO stated that the parking structure is almost complete. The Township has approved the project, It is anticipate it will be done before the end of next month.
- 3.
4. Approval of the Academic Calendar: A motion was made by Dr. McTyre to approve the 2015-2016 Academic Calendar as presented, second by Richard Debacker. The motion passed unanimously.
5. Building Acquisition: the CAO stated that we are in the process of purchasing the building. The underwriter has provided the CAO with an update on the project of which he shared with the board. The underwriter has asked for a list of property improvement items that the Academy can be reimbursed for. It has been determined that we will expand our parking lot and also re-cap the old parking lot. The building bathrooms , which are a total of five, will be renovated as well. Three bids for the aforementioned projects have been received three bids, and were presented to the board . The CAO informed the board that there is an adjacent two acre piece of land that we have interest in purchasing. The intent is to expand the playground.
6. 2015-2016 Reorganization/ Staff and Administration Reorganization- the administrative position was eliminated, the work will be redistributed between the front offices. The salary was re-distributed for raises for the staff.
7. Improvement of building facilities: Additional renovation will include the re-tiling of the elementary side of the building. This is scheduled to begin on 7/29/15.
8. GPS Contract: The CAO presented the board with a contract for Global Psychological Services (GPS). GPS has presented a proposal which includes detailed information on the host of services they will provide. The proposal has been accepted and they will be with us for the 2015-2016 school year.
9. Substitutes in the Building: We will appoint a full-time building sub for the 2015-2016 school year. If there are additional staff absent on a particular day we utilize individuals form an approved list of substitutes.

Rick DeBackr made a motion to adjourn, it was second by Shafik Khalil.

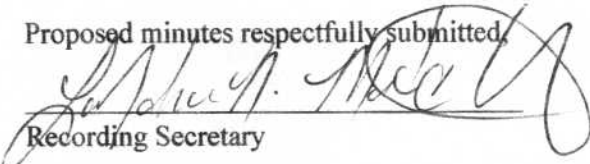
- Confirmation of Next Meeting

August 20th at 6:00pm

1. Adjournment

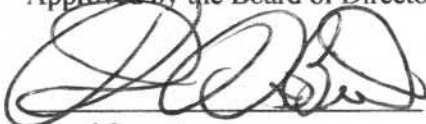
Rick DeBacker made a motion to adjourn. Jeff Jones second.

Proposed minutes respectfully submitted,


Recording Secretary

Date: 8-20-15

Approved by the Board of Directors at its August 20, 2015 meeting.


Board Secretary

8/20/15
Date