

APPROVED
Date 4/24/14

Multicultural Academy Board of Directors
Regular Meeting Minutes
March 21, 2014 6:00 pm

I. Meeting Call to Order

The meeting was called to order at 6:06 p. m. at 5550 Platt Road, Ann Arbor.

II. Roll Call

Present:

Dr. Samaha-President

Jeff Jones-Treasurer

Ammar Hamamy-Secretary

Richard DeBacker-Secretary

Absent Excused:

Shafik Khalil-Vice President

Also Present:

LaTasha Mitchell-Board Recorder

Yasser Farha-Public

Angie Luck-UMC

Terry Farha-UMC

Mark Nezich-BMCC

Randa Furrha-Principal

Brian O'Riley-Corsky Lani

Approval of Agenda

A motion was made by Ammar Hamamy and second by Jeff Jones that the agenda be approved.
Motion passed unanimously.

III. Approval of Minutes

A motion was made by Jeff Jones, and second by Ammar Hamamy to approve the March 21, 2014 Regular Meeting Minutes. The motion passed unanimously.

IV. Correspondence

Reporting

A. UMC Report

Epicenter

All documents have been submitted as required.

Purchase Order

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Compliance Calendar

March	Due Date	Date Submitted
Board Agenda - March (5 Business Days Before Meeting)	3/14	3/17
MSDS Spring DS 4061	3/28	
Proposed Board Minutes & Attachments- March (8 Business Days After Approved)	4/1	
Approved Board Minutes & Attachments – February (5 Days After Approved)	3/27	
April	Due Date	Date Submitted
Board Agenda - April (5 Business Days Before Meeting)	4/18	
Posted Open Enrollment and Lottery Procedures	4/1	
Third Quarter Financial Statement	4/30	
Proposed Board Minutes & Attachments- April (8 Business Days After Approved)	5/6	
Approved Board Minutes & Attachments – February (5 Days After Approved)	5/1	
May	Due Date	Date Submitted
Board Agenda - May (5 Business Days Before Meeting)		
Board member Application Documents for July Appointment(s)	5/30	
Board member Nomination for July Appointment(s)	5/30	
Budget Hearing Posting for Proposed Budget	5/30	
Proposed Annual Budget for 2014-2015	5/30	
Description and Results of Enrollment Lottery, if conducted	5/30	
Proposed Board Minutes & Attachments- May (8 Business Days After Approved)	5/30	
Approved Board Minutes & Attachments – April (5 Days After Approved)	5/25	

Principal's Report

Professional Development:

- Weekly staff meetings
- A staff member attended Director's Boot Camp conference in Lansing on March 7th.
- Special Ed teacher attends bi-monthly START training at the WISD.
- A staff member attended the Reading Conference in Grand Rapids on March 15-17.
- A staff member attended a Title I meeting at the Wayne Resa ISD on March 21st.

MDE/MEGS/Bay Mills accreditation:

- None

Student achievement/Progress reports:

- Teachers and paras are working on filling in the gaps and pushes students

Professional Development and Implementation in Curriculum:

- Identified needs of current teachers and current curriculum
- Reviewed lessons incorporate Core Knowledge
- Grouped K-5 students using NWEA scores by readiness for ELA and Math
- Materials to support lessons, contextual curriculum – relates to students, differentiated by readiness
- Differentiation strategies
- Center based learning
- ELL - SIOP

HS Advisor:

- First semester is completed and grades have been uploaded to Powerschool.
- All grades have been updated to transcript worksheet.
- 11th graders are working on ACT prep. The MME and ACT will be on 4th, 5th, and 6th of March.
- Students were given pacing guides to keep them on track.

ELL Teacher is working on the following items:

- Continued to test all ELLs for the ACCESS test.
- Continued the after-school tutoring program for ELLs
- Translated homework and papers for parents.
- Conducted ACT/MME testing on March 4th, 5th, and 6th

Title I Coordinator is working on the following Items:

- Met with Title I staff to go over centers, students, and policies.
- Conducted School Improvement Meetings during staff meetings.
- Worked on the School Improvement Plan.
- Attended Director's Boot Camp conference in Lansing on March 7th.
- Collected PARS and Title I Logs.
- Started planning needs for next year.
- Preparing for Literacy Night with the staff.

Administrative Assistant is working on the following items:

- Completed and filed Count Day paperwork for Spring 2014.
- Communicates with administration pertaining to the front office needs.
- Communicates with staff in regards to needs.
- Aids incoming and outgoing employees as needed.
- Aids incoming and outgoing students as needed.
- Helps complete applications and is readily available for new families.
- Keeps track of building maintenance needed, repairs or cleaning.
- Keeps MICR updated and makes any changes as needed.
- Keeps track of CA60s coming and going to MA.
- Attends meetings as needed in relation to any tasks that need completion in the front office.

Assistant Principal of Student Affairs Discipline is working on the following items:

- Continuing to serve as the disciplinarian for MA.
- Meeting with parents, teachers, and students to establish behavior contracts for students that need them.
- Positive Behavior Expectations: The Month of February has been devoted to teaching students character traits related to courage. A presentation was provided by a middle school class summarizing what students have learned this month.

- Continuing to meet with Transportation on a weekly basis.
- Working with Transportation to establish routes, solve issues, handle discipline, and serve a liaison between parents and the department.

- Continuing to assist in the management of the front office as needed.
- A PBIS reward Celebration has been scheduled for March 28, 2014 for students who meet behavior expectations.
- Continuing to update the on-line project management site that we are required to upload all of our anti-bully efforts to.
- Quarterly report submitted for the Anti-Bully Initiative.
- Also serving a member of the recruitment committee.

Pre-School updates:

- None

Items for the Board:

- 2014 Spring Board members and school leader meeting.
- The Patrick and Dr. MaryAnne P. Shannon Public School Academy Scholarship.
- What is the status of the 501C (so we can apply for grants).

Parent /community involvement and school events (Multicultural Academy Committee: MAC/PAC):

- Literacy Night was on March 20th and it was successful. In addition to literacy night for the students we included a parent component in which we provided resources for parents.
- Girls on the Run started in this month and the students are excited about it.

V. Financial Report

Brian O'Riley led the board in review of the monthly financial report.

CAO Report

VII. Public Comments

-Dr. Samaha stated that he would like one specials teacher to present to the board each month. Mrs. Hanan Korkis is scheduled to present to the board on the MA Arabic Program in March. This has been rescheduled for April

-The MA high school will be phased out at the end of the current school year. The board has approved a letter to be sent out to parents regarding this.

-Next year Dr. Samaha would like to see a parent program afterschool where literacy and technology are taught.

VIII. Board Comments

None.

IX. Scheduled/ New Business

-Special Feb 14 Board Policy Updates: A motion was made to approve the new finger printing policy procedure. The motion passed unanimously.

-Curriculum Update: Dr. Harmon will attend the April Board meeting to give the board an update on the curriculum.

-Recruitment: A committee has been established to promote the school. We have been provided a mailing list of the homes in the community. The committee meets each Monday at 10:00am.

-Bay Mills Meeting: The Spring Board Members Meeting will be April 18th. Richard DeBcker will attend to represent the MA board of directors. All board members are encouraged to attend.

-Website Update: Tami Phelps will continue to update the academy website.

-Arabic Program Presentation: Hanna Korkis will do a presentation at the April board meeting.

-Wellness Program: Each school is required to have a wellness program in place. Randa Furha will establish a wellness committee to develop the program.

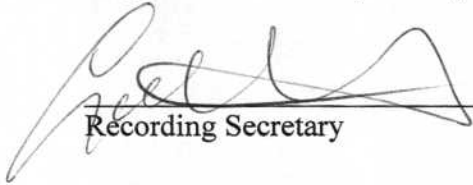
- Confirmation of Next Meeting

April 24, 2014 at 6:00pm

1. Adjournment

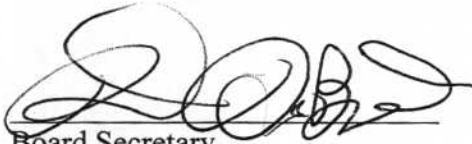
Rick DeBacker made a motion to adjourn. Ammar Hamamy second.

Proposed minutes respectfully submitted,


Recording Secretary

Date: 4/24/14

Approved by the Board of Directors at its APRIL 24, 2014 meeting.


Board Secretary

Date 4/24/14