

I. Meeting Called to Order

The meeting was called to order at 6:00 pm at 5550 Platt Road, Ann Arbor.

II. Roll Call

Present:

Dr. Samaha-President
Dr. Robert McTyre – Vice President
Richard DeBacker - Secretary
Jeffery Jones – Treasurer

Excused Absence:

Also Present:

Angie Luck – UMC
Terry Farha – UMC
Steve Scheel – Crosky-Lanni,
Dr. Naji Shalabi - MA
Mike Braden – GSRP
Mark Nezich - BMCC

III. Approval of Agenda

A motion was made by Jeffrey Jones and second by Robert McTyre that the agenda for the October regular board meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Robert McTyre that the minutes be approved for the September Regular Board Meeting and second by Jeffrey Jones. The motion passed unanimously.

V. Correspondence

- A. Letter from Bay Mills Community College regarding the reauthorization presentation.

VI. Reporting

A. Principal's Report

Staff

- In addition to the Staff training that took place during August, every Friday we have PD as well as PLC meeting from 1:30 pm – 4:00 pm.
- Some of the topics that are covered in the PD are: Restorative practices, Classroom management, and SIOP Model.
- Teachers make collaboration meetings from 1:30-2:30 pm. Meetings took place as follows: KG-2nd teachers, 3rd-5th teachers, and 6th-8th teachers. Then we make the PD or the PLC from 2:30-4:00 pm.
- We started the discussion of the SIP document last Friday by having teachers work on it, in order that the entire staff to be involved in the SIP document.
- Each group of teachers took part of the SIP document as follows: K-1st teachers one goal, 2nd-3rd teachers one goal, 4th-5th teachers one goal, and 6th-8th teachers 2 goals. Each group has to report about at least 4 things: Content of the document, Strategies that are listed and implemented, strategies that are listed but not implemented so far, and their suggestions to update the document.
- We started implementing the MTSS program in our school. Documentation is taken place as well.

Students

- Once students arrive, they report to lunch room, take their breakfast and eat in their classrooms.
- 4th-8th graders elected 3 students from each class to represent their class. Then, all grades elected the president of the student council.
- Each group will make the morning announcement one week. Morning announcement includes the followings: Mission, vision, students' creed, Pledge of Allegiance, character trait of the month, and lunch of today.
- Middle school students are very happy with the rotation schedule.
- We have conducted 2 fire drills so far.
- All students have finished the NWEA assessment. Data talk started on the 15th of October.

Parents

- Goodies & grandparents event was organized on September 18. Around 15 people participated in the event at 8:30 in the morning.
- Curriculum night and open house event was on September 20 at 2:00 pm. 35 parents participated in the event.
- Open house event was organized on the 20th of September at 2:30 pm. Around 35 parents participated in the event.
- Progress report cards have been sent home on Monday the 15th of October.
- September newsletters as well as October newsletter have been posted on the school's website.
- We communicated with parents through DOJO, phone calls, emails, flyers, newsletter, conferences, voice mails, and face to face during drop off and pickups.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

October		
	Due Date	Posted Date
Board Agenda – October (5 Business Days Before Meeting)	10/11	10/9
Blood Borne Pathogens Training – Agenda and Proof of Attendance or Learn Port Documentation	10/5	9/24
Pest Control Compliance	10/5	9/6
DS-4898 Preliminary Pupil Membership Count (during first three years of existence and when adding a grade)	10/5	NA
Annual Nonprofit Corporation Update	10/5	9/19
SE 4094 Transportation Expenditure Report (if required)	10/12	9/25
SE 4096 Special Education Report	10/12	9/25
CIMS Determination Report for 2018-2019	10/12	10/10
First Quarter Financial Statement	10/31	10/19
Proposed Board Minutes & Attachments – Oct. (8 Business Days After Approved)	10/30	
Approved Board Minutes & Attachments – Sept. (5 Business Days After Approved)	10/25	10/19
November		
	Due Date	Posted Date
Board Agenda – November (5 Business Days Before Meeting)	11/8	
Audited Financial Statement and Management Letter (include A133 if completed)	11/2	
FID Report to CEPI and BMCC (or as scheduled by MDE)	11/16	
MEIS/MSDS (SRSD) FTE-DS4061, including MI-CIS for Special Education (FALL)	11/20	
Audited Financial Statements Management Letter Response (if needed)	11/27	
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)	11/27	
Approved Board Minutes & Attachments – Oct. (5 Business Days After Approved)	11/22	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

HR/MA Personnel Changes

None

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$6,823.42/\$8,892.11	\$6,823.42/\$8,892.11	Deposited/Pending
MDE Breakfast / Lunch	\$15,263.35	\$15,263.35	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title III LE	\$	\$	
Title III IMM	\$	\$	
Title IV	\$	\$	
CAFCP	\$	\$	
IDEA	\$	\$	
2016-2017 SEC 74 Funds	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$54,780.00
------------------------	-------------

Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$4,593.21	\$58.28

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
\$14,832.81	\$106,000.00

Insurance

Name	Date Paid
Health Insurance	10/31/2018
Life Insurance	10/31/2018
General Liability / Bus Insurance	10/31/2018
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

D. GSRP Report

Program/Parents Relations

- 2018-2019 GSRP Budget Submitted(36 slots)
- Wood Chips delivered on 10/5 and spread on preschool playground.
- 18 eligible children enrolled. Enrollment full.
- MI Child Care License Renewal preparation in process. Licensing consultant stated she will visit prior to end of October 2018.
- Environmental Health Inspection completed September 18 with all compliance.

Events

- Good response to physical form deadline from parents. Minimal attendance impact.
- Staff met with Early Childhood Specialist, Leslie Kim, on October 5.
- Parent-Teacher Conference #1 scheduled for Nov. 15 and Nov. 16

Building Safety and Security

Financial

- September 2018 Reimbursements submitted.
- E. Technology Report
 - No report given.

IX. Financial Report

A copy of The Monthly Financial Report and Quarterly Financial Statement were provided to the board for review. The board accepted the financial reports as is.

X. CAO Report

XI. Public Comments

- A. None

XII. Board Comments

- A. None

XIII. Scheduled/ New Business

- A. Board Membership
 - a. Shafik Khalil verbally expressed to Dr. Samaha that he is resigning from the Board of Directors effective immediately. The board accepted his resignation unanimously.
- B. Reauthorization Update
 - a. Bay Mills Community College would like the academy to continue to have academic improvement to achieve the college readiness goals.
- C. November 21, 2018 and April 19, 2019
 - a. A motion was made by Jeffrey Jones and second by Robert McTyre that the school calendar be changed to reflect a school closure on November 21, 2018. The motion passed unanimously.

XIII. Extended Comments

- A. Public
 - a. None
- B. Board members
 - a. Shout out to Dr. Naji for his leadership skills.

XV. Confirmation of Next Meeting


November 15, 2018 at 6:00 pm

XVI. Adjournment

Robert McTyre made a motion to adjourn Jeffrey Jones second. Meeting adjourned at 6:55 p.m. Minutes respectfully submitted,



Recording Secretary



Date

Approved by the Board of Directors at its November 15, 2018 meeting.



Board Secretary



Date