

APPROVED
Date 11/20/2025

I. Meeting Called to Order

The meeting was called to order at 6:04 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Charlotte Henderson – Director

Excused Absence:

Hana Shalabi-Secretary

Also Present:

Terry Farha - UMC
Angie Luck – UMC
Mohana Mukherjee Das – MA
Sultan Farha – MA
Michael Bonds - MA
Brittany Cook – BMCC

III. Approval of Agenda

A motion was made by Charlotte Henderson and second by Richard DeBacker that the agenda for the October Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the September 18, 2025 Regular Board Meeting second by Charlotte Henderson The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Agenda & Discussion Topics for Partnership Meeting

- **District Updates / Celebrations / Challenges / Barriers**

Staffing / Vacancies

- Certified Teachers
- Non-Certified Staff

Enrollment:

- K-8: **261 students**
- High School (9-12): **68 students**

Celebrations

- Junior Police Academy Cohort **Graduation Completed**
- **100% Participation** in NWEA
- **100% Completion** of Data Talks
- **Enrichment Program** began on **October 16**

Challenges / Barriers

- Vacancies: **Art Teacher** and **ESL Paraprofessionals**
- **Enrollment** has declined

End Target Outcomes:

- Evidence entered into **MICIP: Yes**

II. WISD Updates – Heather

- Principal participation needed if WISD continues to hold **PSA Principal Meetings**
- **Tri-County Program** currently in action
- Follow up with **Dr. Banks** regarding the **Guidance Counselor (Contract Position)**

III. MDE Updates – Benion

Key Deadlines

- **21h / I & E Worksheet Due: October 31st**

Academic Outcome Evaluation (AOE)

- **Multicultural Academy may not be re-identified for Cohort 5** – awaiting new Michigan School Index results.
- **No formal district presentation** required.
- Discussion of district progress will occur at the **December PA Meeting**.
- A **summary report** will be provided to the district.

Completion Tasks

By October 31, 2025:

- Complete **Academic End Target Outcomes Evaluation (AOE) Table**.
- Review the past **36 months** of district academic end target outcomes.
- Mark each outcome as “**Met**” or “**Not Met.**”
- **Google Drive Link:** [Detroit Community Schools Academic Outcome Evaluation Report](#)

State Academic End Target Outcomes:

- To be completed **within two weeks** after the **MI School Index** is publicly released (*date TBD*).

Final Step

Once both the **district** and **RESA** have completed their local academic end target outcomes:

- **Reply** to the original email (sent **Thursday, October 9th**) confirming completion.

District Considerations

Be prepared to discuss:

- **Progress**
- **Opportunities**
- **Next Steps** for the **AOE Meeting**

Contacts for Assistance:

- **Dan LaDue:** ladued@michigan.gov
- **Sheri Riggle:** riggles@michigan.gov

Teachers

- **Count Day:** October 1, 2025.
- **Progress Report:** October 3, 2025.
- **NWEA Data Talk (Grade K to Grade 12):** October 6 - 20, 2025.

Students and Programs

- **Total enrollment:** 328 (as of October 20, 2025).
- **Live school Team: Tigers (Yellow house) Winners:** October 9, 2025.
- **NWEA Student Report:** Sent home October 3, 2025.
- **NWEA Student Growth Summary Report** (see attached).
- **Junior DPS Academy (Grade 9 to Grade 12)- Graduation Ceremony** held on October 17, 2025, hosted by Pittsfield Township Police & Fire Department.
- **College Board PSAT/NMSQT & SAT Fall Testing (Grade 11 & Grade 12):** October 23, 2025.

Parents

- **Food Gatherers Distribution** will take place on the 3rd Tuesday of each month: October 21, 2025.
- **Robocalls, emails, and text messages** will be sent as needed to keep parents informed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

October 2025	Date Due	Date Submitted
Board Agenda – October (5 Business Days Before Meeting)	10/16	10/15
Bloodborne Pathogens Training- Agenda and Proof of Attendance or Learn Port Documentation	10/6	9/30
Pest Control Compliance	10/6	9/10
DS-4898 Preliminary Pupil Membership Count (during first three years of existence and when adding a grade)	10/6	10/4
Annual Nonprofit Corporation Update	10/6	10/3
SE-4094 Transportation Expenditure Report (if needed)	10/10	9/23
SE-4096 – Special Education Annual Cost Report	10/10	9/23
Strand B Determination Report for 2025-2026	10/10	10/3
First Quarter Financial Statement	10/31	10/24
Proposed Board Minutes & Attachments – Oct. (8 Business Days After Approved)	11/4	10/24
Approved Board Minutes & Attachments – Sept. (5 Business Days After	10/30	10/24

Approved:		
November	Date Due	Date Submitted
Board Agenda – November (5 Business Days Before Meeting)	11/13	
Audited Financial Statement and Management Letter (include A133 of completed)	11/3	
FID Report to CEPI and BMCC (or as scheduled by MDE)	11/14	
MEIS MSDS (SRSD) FTE-DS4061, including MI-CIS for Special Education (Fall)	11/14	
Audited Financial Statements Management Letter Response (if needed)	11/28	
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)	12/2	
Approved Board Minutes & Attachments – Oct. (5 Business Days After Approved)	11/27	

Purchase Orders

Meetings took place with CBIZ to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$40,587.72	\$40,587.72	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title III LE	\$	\$	
Title III IMM	\$	\$	
RAG Grant Reimbursement	\$54,771.74	\$54,771.74	Deposited
Student Reimbursement	\$15.00	\$15.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 132,165.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$ 589,132.45	\$7,653.90

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$ 269,084.68

Insurance

Name	Date Paid
Health Insurance	10/26/2025
General Liability / Bus Insurance	10/20/2025
Workman's Compensation	10/23/2025

Financial Audits

Name of Audit	Date Occurring
End of Year	Currently

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.
- A copy of the First Quarter Financial Report was provided to the board for review. The board accepted the First Quarter Financial Report as presented.

D. IT Report

- Tabled until next month.

E. Assistant Principal Report

Special Education

- The Special Education Director/Teacher has attended several professional development conferences and has facilitated a staff professional development. She is also actively involved with 7 students with IEPs.

Behavior Assistant / Parent Liaison

- The Behavior Assistant/Parent Liaison has been involved in a dozen interventions and has issued more than a dozen referrals. He has also participated in several Parent Teacher Conferences and attended two Professional Development conferences this school year.

Social Worker

- The Social Worker has attended several professional development conferences. She is also in charge of the Social Emotional Learning Program and has a caseload of 8 students at this time. She also works with some of the IEP students.

Physical Education

- Program is running smoothly with no concerns at this time

Language Program

- Program is running smoothly with no concerns at this time.

F. Director of Operations Report

Transportation

- Everything is running smoothly with no concerns to report.

Breakfast/Lunch Program

- Everything is running smoothly with no concerns to report.

Maintenance

- The parking lot has been resealed and repainted.
- There are many broken lights that were replaced in the gym. Looking for quotes to replace lights and will present the quotes at the next Board Meeting.

Building Safety

- Everything is running smoothly with no concerns to report.

Purchasing

- Everything is running smoothly with no concerns to report.

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. Enrollment
 - a. 328 students on Count Day.
- B. Jr. Police Academy
 - a. Pittsfield Township conducted a pilot program with our high school students regarding a Jr. Policy Academy. The program lasted 3 weeks with a graduation ceremony that took place last week.
- C. Consolidated Application
 - a. Working on the Consolidated Application as it is due by November 7, 2025.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. November 20, 2025

XIII. Adjournment

Charlotte Henderson made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:37 p.m. Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

11/20/2025
Date

Approved by the Board of Directors at its November 20, 2025 meeting.

Richard DeBacker
Board Secretary

11/20/2025
Date