

Multicultural Academy Board of Directors
Approved Meeting Minutes
Date: January 22, 2026
Time: 6:00 pm

APPROVED
Date 2/19/2026

I. Meeting Called to Order

The meeting was called to order at 6:03 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Hana Shalabi-Secretary
Charlotte Henderson – Director

Excused Absence:

Richard DeBacker- Vice President

Also Present:

Terry Farha - UMC
Angie Luck – UMC
Mohana Mukherjee Das – MA
Sultan Farha – MA
Michael Bonds – MA
Tami Phelps - MA

III. Approval of Agenda

A motion was made by Charlotte Henderson and second by Hana Shalabi that the agenda for the January Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Charlotte Henderson that the minutes be approved for the December 18, 2025 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Updates

- Exited: No meetings scheduled.

Teachers

- Parent Teacher Conference Quarter 2: January 23, 2026.
- End of Quarter 2: January 16, 2026.
- MICIP Staff Training by Dorothy Blackwell (MDE): January 26, 2026.
- Ongoing EWIMS professional learning and continuous staff training.

Students and Programs

- NWEA Winter Testing (All grades): January 12-February 3 2026.
- Doughnuts with Parents and Guardians (Rescheduled due to school closure): January 2026.
- WIDA Test Window Opens: January 26, 2026.
- Total enrollment: 330 (as of January 20, 2026).
- Upcoming 2026 Multicultural Math Exhibition: February 16, 2026.

Parents

- Food Gatherers Distribution will take place on the 3rd Tuesday of each month: January 20, 2026.
- Robocalls, emails, and text messages will be sent as needed to keep parents informed

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

Board Agenda – January (5 Business Days Before Meeting)	1/15	1/14
Resolution Request Reauthorization – (only if requested)		
Academy Planning Document due to BMCC and Epicenter (NOTE: Additional Tasks May be assigned and due on 6/30 if changes are planned at your Academy per this document)	1/30	12/20
Second Quarter Financial Statement	1/30	
Budget Amendment to 2025-2026 Budget	1/30	
School Contract List	1/30	1/1
Virtual Planning Questionnaire	1/30	1/6
Proposed Board Minutes & Attachments – January (8 Business Days After Approved)	2/3	
Approved Board Minutes & Attachments – Dec. (5 Business Days After Approved)	1/29	
Board Agenda – February (5 Business Days Before Meeting)	2/12	
Proposed Board Minutes & Attachments – Feb. (8 Business Days After Approved)	3/3	
Approved Board Minutes & Attachments – Jan. (5 Business Days After Approved)	2/26	
Annual Education Report on website – certificate of completion on Epicenter	2/20	
Emergency Operations Plan (EOP) certification (required biannually)	2/20	

- Meetings took place with CBIZ to review all purchase orders and payroll

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$28,519.23	\$28,519.23	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IV	\$	\$	
ACT 18	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 112,722.44
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$ 289,306.00	\$50,000

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$ 279,456.12

Insurance

Name	Date Paid
Health Insurance	1/26/2026
General Liability / Bus Insurance	1/20/2026
Workman's Compensation	1/23/2026

Financial Audits

Name of Audit	Date Occurring
End of Year	NA

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.
- A copy of the Second Quarter Financial Report was provided to the board for review. The board accepted the Second Quarter Financial Report as presented.

D. IT Report

- Continuing to repair Chromebooks.
- Repairing teacher's computers
- Working with PowerSchool with MI Data Hub.
- Working on the Quality Control Review for Gloria Suggett
- Updated wireless access points and firewall
- Worked with office to make sure audit documents are in order

E. Assistant Principal Report

Special Education

- Our Special Education director has been instrumental in creating a new discipline policy that will be more restorative and attuned to the needs of our student body.

Behavior Assistant / Parent Liaison

- Intervention sessions continued every morning for the students with challenging students.

- No OSS or ISS since the students' return from winter break.
- PBIS is implemented with individuals, as well as groups, being carried out to achieve better outcomes on discipline performance.

Social Worker

- Provided individual and group social-emotional support to help students manage emotions, build coping skills, and improve peer interactions.
- Worked on student IEP goals, prepared for and attended IEP meetings, and collaborated with the special education team to support student needs.
- Responded to student behavioral concerns by supporting emotional regulation, problem-solving skills, and facilitating restorative conversations.

Physical Education

- Content Area: Physical Education
- Course: K-10
- Days: Week 1- Week 15
- Lesson sequence:
 - Warm- up: jog around the gym, stretching
 - Direct instruction: Skill, cognitive, and social responsibility
 - Activities: Introduced skill activities to the student. Follows teacher directions for safe participation and proper use of equipment without needing reminders from the teacher.
 - Travels in general space with different speeds.
 - Recognizes that physical activity is important for good health.
 - Accepts personal responsibility by using equipment and space appropriately.

Language Program

Focus: Language Foundations (No Presentations)

Third-grade students will not be required to give formal presentations. Instruction will focus on:

- Letters and letter sounds
- Names and numbers
- Colors
- Writing and reading development
- Basic vocabulary and comprehension

F. Director of Operations

Transportation

- This month, the Transportation Department addressed an increased volume of mechanical maintenance. This included routine oil changes, brake and drum repairs on one bus, and resolving a fluid leak on another. All identified issues have been fully repaired, and the fleet is now operating normally and back on schedule.

Breakfast/Lunch Program

- We will begin purchasing milk through Prairie Farms. This change will result in a savings of \$.20 per carton, \$10.00 per case, and more than \$240 per week. This equates to approximately \$480 per month and \$4,320 for the entire school year.

Maintenance

- Maintenance is running smoothly, no major issues.

Building Safety

- Building safety is running smoothly, no major issues.

Purchasing

- We will start purchasing our items for the school store from Geddes School Supplies, which will cut our cost in half instead of ordering from Amazon.

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. Amended Budget
 - a. Tabled until the February 19, 2026.
- B. Vending Machine
 - a. Would like to purchase a vending machine for the school.
- C. Reauthorization
 - a. Resolution has been submitted. Waiting on Bay Mills Community College for next steps.

D. K-5 Behavior Policy

- a. A motion was made by Hana Shalabi that the K-5 Behavior Policy be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. February 19, 2026

XIII. Adjournment

Charlotte Henderson made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:26 p.m. Minutes respectfully submitted,

Angela T. Jack
Recording Secretary

2/19/2026
Date

Approved by the Board of Directors at its February 19, 2026 meeting.

[Signature]
Board Secretary

2/19/2026
Date