

APPROVED
Date 1/23/2020

Multicultural Academy Board of Directors
Regular Meeting Minutes
Date: December 30, 2019
Time: 6:00 pm

I. Meeting Called to Order

The meeting was called to order at 6:00 pm at 5550 Platt Road, Ann Arbor.

II. Roll Call

Present:

Dr. Robert McTyre – President
Dr. Samaha – Vice President
Richard DeBacker – Secretary
Peggy Hafiani – Treasurer

Excused Absence:

Also Present:

Angie Luck – UMC
Terry Farha - UMC
Brittany Cook – BMCC

III. Approval of Agenda

A motion was made by Khalil Samaha and second by Peggy Hafiani that the agenda for the December regular board meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Khalil Samaha that the minutes be approved for the November Regular Board Meeting and second by Peggy Hafiani. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Staff

- Teachers and paras doing intensive skill and level-based instructions for NWEA
- Mandatory holiday homework to students to minimize learning loss before NWEA
- Partnering with Everfi to attain free access to curriculum on multiple subjects. Primarily with Social Emotional Learning and Social Studies.
- PD on Everfi: Supplemental materials on Social Emotional Learning and Social Studies.
- Progress Report: December 16th

Students

- Student Council Assembly: November 22nd
- Picture Re -Take Day: December 5th
- Mobile Dentist: December 9th
- Field Trip: University of Michigan, Museum of Natural History (Grade 3,4,5): December 16th
- Progress Reports: December 17th
- Spelling Bee Finals: December 19th
- Award Ceremony: December 20th
- School Music group performed: First performance on December 20th

Parents

- Increase in parent involvement: Volunteering, Reading Buddies, Chaperones, Organizing Events
- Parents invited for Spelling Bee Finals and Award Ceremony

Chess Tournament on December 14th

- Organized by Former President of MI Chess Federation

- 44 students and 8 parents from schools around Ann Arbor, Ypsilanti, Canton, and Dearborn
- Trophies and medals were distributed

Here are a few photos from the fieldtrip and Chess Tournament



B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

December 2019		
	Due Date	Date Submitted
Board Agenda – December (5 Business Days Before Meeting)	12/12	12/10
Transparency Requirements/Mitten – Certificate of Completion	12/6	11/14
Registry of Educational Personnel Report (REP)	12/13	11/20
Proposed Board Minutes & Attachments – December (8 Business Days After Approved)	12/31	
Approved Board Minutes & Attachments – Nov. (5 Business Days After Approved)	12/26	
January 2020		
	Due Date	Date Submitted
Board Agenda – January (5 Business Days Before Meeting)	12/12	
Academy Planning Document due to BMCC and Epicenter	1/31	11/22
Second Quarter Financial Statement	1/31	
Budget – Amendment to 2019-2020 budget	1/31	
School Contact List	1/31	
Board Policy Manual	1/31	
Resolution Requesting Reauthorization – (only if requested)	1/31	
Proposed Board Minutes & Attachments – January (8 Business Days After Approved)	1/28	
Approved Board Minutes & Attachments – Dec. (5 Business Days After Approved)	1/23	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

HR/MA Personnel Changes

None

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$8,016.00/ \$5,575.53	\$8,016.00/ \$5,575.53	Deposited /Pending
MDE Breakfast / Lunch	\$11,067.00	\$11,067.00	Deposited
Title IA	\$7,745.84	\$7,745.84	Deposited
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
Title IV	\$	\$	
CAFCP	\$	\$	
IDEA	\$4,027.00	\$4,027.00	Pending
MISC- Reimbursements	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 19,151.26
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$3,500.87	\$5,637.91

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
\$125,364.27	\$110,602.33

Insurance

Name	Date Paid
Health Insurance	12/28/2019
Life Insurance	12/28/2019
General Liability / Bus Insurance	12/28/2019
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

- C. Financial Report
 - a. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.
- D. IT Report
 - a. Set up of interactive boards has been completed.
 - b. Trying to update the bandwidth.
 - c. Will mount the security monitor in the administrator's office.
 - d. All things are up and running.
- E. GSRP Report
 - a. Meeting took place with the licensing office.
 - a. A provisional license is in place until a GSRP Director is hired.
 - b. The building administrator will be the administrator for the program.
 - c. Currently 8 students are enrolled. Budget will only allow for 1 teacher and a floater.
 - d. The budget has been finalized and approved as of this month.

VII. CAO Report

- A. None

VIII. Public Comments

- A. None

IX. Board Comments

- A. Current president's leadership style will differ from the past president.
- B. Are there other ways of increasing revenues without increasing student enrollment?
 - a. Grants – Dr. McTyre would like to volunteer to help find and write grants.

X. Scheduled New Business

- A. MDE Treasury Update
 - a. They have not contacted us with any updates. Terry will contact them and see if there is anything else needed.
- B. UMC Contract
 - a. What is the standing with the state tax?

- i. All taxes were paid. Letter was sent that the lien has been lifted.
 - b. IRS payments
 - i. Monthly installment is in place.
 - ii. UMC is working on paying the debt off as soon as possible.
 - iii. By February 2020 a large amount will be given to the IRS toward the loan.
 - c. UMC Reorganization
 - i. An Organizational Chart is being developed and will be sent to all board members.
- C. 2019-2020 Amended Budget
 - a. Waiting for the accountant to schedule a meeting to amend the current budget.
- D. Reauthorization Update
 - a. Meeting is scheduled for January 7, 2020 to review the documents that were sent from Bay Mills Community College office.
- E. Board Treasurer
 - a. A motion was made by Richard DeBacker and second by Robert McTyre that Peggy Hafiani position be changed to Treasurer be approved. The motion passed unanimously.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. January 23, 2020

XIII. Adjournment

Khalil Samaha made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:40 p.m.
Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

1-23-2020
Date

Approved by the Board of Directors at its January 23, 2020 meeting.

[Signature]
Board Secretary

1-23-2020
Date