

**APPROVED**  
Date 2/20/2020

### **I. Meeting Called to Order**

The meeting was called to order at 6:00 pm at 5550 Platt Road, Ann Arbor.

### **II. Roll Call**

#### Present:

Dr. Robert McTyre – President

Dr. Samaha – Vice President

Richard DeBacker – Secretary

Peggy Hafiani – Treasurer

#### Excused Absence:

#### Also Present:

Angie Luck – UMC

Terry Farha - UMC

Brittany Cook – BMCC

Mohana Mukherjee – MA

Hana Shalabi - Public

### **III. Approval of Agenda**

A motion was made by Richard DeBacker and second by Khalil Samaha that the agenda for the January regular board meeting be approved. The motion passed unanimously.

### **IV. Approval of Minutes**

A motion was made by Richard DeBacker that the minutes be approved for the December Regular Board Meeting and second by Khalil Samaha. The motion passed unanimously.

### **V. Correspondence**

- A. None

### **VI. Reporting**

- A. Principal's Report

#### Staff

- Blend Classroom Planning:
  - Grade 3-4 blends with Certified Teacher and a Paraprofessional
  - Grade 4-5 blends with Certified Teacher and a Paraprofessional
  - Both blends will be based on student scores after Winter NWEA
- End of the 2<sup>nd</sup> Quarter: Teachers to input all grades in Power School by January 25
- Phone Conference: Week of February 3
- WIDA Testing: Starts February 4: Every ESL student gets tested 4 times in the period.

#### Students

- No school on January 20 - MLK Day
- NWEA : Start date : January 7 / End date : January 24
- February 20 : Award / Recognition Ceremony after NWEA ( date : TBD )
- WIDA Testing : Starts February 4
- PBIS and structured drills with school rules and procedures.

#### Parents

- Week of February 3 : Phone Conference
- February 20 : Award Celebration

B. Administrative Report – UMC

**Epicenter**

All documents have been submitted as required.

January 2020	Due Date	Date Submitted
Board Agenda – January ( 5 Business Days Before Meeting)	1/16	1/13
Academy Planning Document due to BMCC and Epicenter	1/31	11/22
Second Quarter Financial Statement	1/31	1/15
Response to Index Rating Concerns (School)	1/17	1/6
Budget – Amendment to 2019-2020 budget	1/31	
School Contact List	1/31	1/6
Board Policy Manual	1/31	1/6
Proposed Board Minutes & Attachments – January ( 8 Business Days After Approved)	1/28	
Approved Board Minutes & Attachments – Dec. ( 5 Business Days After Approved)	1/23	
February 2020	Due Date	Date Submitted
Board Agenda – February (5 Business Days Before Meeting)	2/13	
Proposed Board Minutes & Attachments – Feb. (8 Business Days After Approved)	3/3	
Approved Board Minutes & Attachments – Jan. (5 Business Days After Approved)	2/27	

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

**HR/MA Personnel Changes**

Beginning February 1, 2020 there will be a 3<sup>rd</sup>/4<sup>th</sup> grade blended classroom and a 4<sup>th</sup>/5<sup>th</sup> blended classroom. These classrooms will have a Certified Teacher and a Paraprofessional.

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$6,274.35/\$8,310.61/\$4,916.43	\$6,274.35/\$8,310.61/\$4,916.43	Pending/Deposited/Deposited
MDE Breakfast / Lunch	\$9,658.80	\$9,658.80	Deposited
Title IA	\$6,785.50	\$6,785.50	Deposited
Title IIA	\$	\$	
Title III LE	\$	\$	
Title III IMM	\$	\$	
Title IV	\$	\$	
CAFCP	\$	\$	
Special Education	\$17,994.00	\$17,994.00	Deposited
IDEA	\$4,027.0 / \$4014.00	\$4,027.00 / \$4014.00	Deposited
MPR Coop Rebate	\$82.06	\$82.06	Deposited

**General Fund Purchase Order Expenditures**

General Fund Purchases	\$ 54,515.17
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$97,239.50	\$2,097.00

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
\$136,166.15	\$107,274.35

**Insurance**

Name	Date Paid
Health Insurance	1/25/2020



Life Insurance	1/25/2020
General Liability / Bus Insurance	1/20/2020
Workman's Compensation	Paid in Full

**Financial Audits**

Name of Audit	Date Occurring
NA	NA

**C. Financial Report**

A. A copy of The Monthly Financial Report and 2<sup>nd</sup> Quarter Financial Statement was provided to the board for review. The board accepted the Financial Report and 2<sup>nd</sup> Quarter Financial Statement as is.

**D. IT Report**

A. When everyone is using the Chromebooks they don't work. More bandwidth is needed.

**E. GSRP Report**

A. No changes to report.

**VII. CAO Report**

A. None

**VIII. Public Comments**

A. None

**IX. Board Comments**

A. None

**X. Scheduled New Business**

**A. MDE Treasury Update**

a. Financial Assistance Reimbursement Program Grant from the MDE is being applied for. Deadline is January 27, 2020.

**B. UMC Contract**

a. The contract is being updated. It is pending counsel's language.

**C. 2019-2020 Amended Budget**

a. ESP is working with the accountant to set a date to review the budget. A Special Board Meeting will be held Wednesday, January 29, 2020 @ 6:00 pm.

**D. Reauthorization Documents**

a. All documents have been sent to the lawyer as requested by Universal Management and the Building Principal.

b. Dr. McTyre has reviewed the documents and has signed off.

**E. Fall 2019 Board Policy Updates**

a. A motion was made by Richard DeBacker and second by Khalil Samaha that the Fall 2019 Board Policy Updates be approved. The motion passed unanimously

**XI. Extended Comments**

**A. Public**

a. Hana Shalabi would like to apply to be a Board Member.

**B. Board Members**

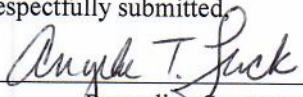
a. None

**XII. Confirmation of Next Meeting**

A. February 20, 2020

**XIII. Adjournment**

Richard DeBacker made a motion to adjourn Peggy Hafiani second. Meeting adjourned at 6:49 p.m. Minutes respectfully submitted.

  
 Recording Secretary

2/20/2020  
 Date

Approved by the Board of Directors at its February 20, 2020 meeting.

  
 Board Secretary

2/20/2020  
 Date

