

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-15 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

### I. Meeting Called to Order

The meeting was called to order at 6:03 pm via teleconference.

### II. Roll Call

#### Present:

Dr. Robert McTyre – President

Dr. Samaha – Vice President

Richard DeBacker – Secretary

Peggy Hafiani – Treasurer

#### Excused Absence:

#### Also Present:

Angie Luck – UMC

Terry Farha - UMC

Brittany Cook – BMCC

Mohana Mukherjee – MA

Hana Shalabi - Visitor

### III. Approval of Agenda

A motion was made by Richard DeBacker and second by Khalil Samaha that the agenda for the March Regular Board Meeting be approved. The motion passed unanimously.

### IV. Approval of Minutes

A motion was made by Khalil Samaha that the minutes be approved for the February 20, 2020 Regular Board Meeting and second by Richard DeBacker. The motion passed unanimously.

### V. Correspondence

A. None

### VI. Reporting

A. Principal's Report

#### Students

- Testing: Students took the WIDA. Test. Status: Completed
- Reading Month Status: Completed the following:  
Read a Book by Dr. Seuss, School Wide cross word puzzle, Read a Poem ( and learn how to write ), D.E.A.R ( Drop Everything and Read ), Dress for the job you would like to have .
- Progress Reports: Sent home on March 9<sup>th</sup>.
- All students have taken home detailed academic plan for the closure

#### Teachers

Friday PLC: Focused on School Improvement Plan. Status: 3 /6 components completed.

#### Emergency Closure Academic Action Plan.

- Learning Packets with each student
- Most teachers using: Seesaw for remote learning and answering questions, ( if applicable ) .  
Seesaw: Student driven digital portfolios and parent communication
- Bilingual staff to help with Limited English-Speaking students
- Teachers to log in remote work schedule (attached sample)

#### Parents

- 2 parents have been invited on School Marketing Committee (first meeting date postponed)
- COV19 Closure: Robocalls and letter from MDHHR sent home
- Parents have been encouraged to communicate with administration and teachers for academics / resources for food / pantry.

#### GSRP

- Closed following MA closure schedule

- Communicated with parents.
- Work plans sent home.
- Lead teacher to communicate with parents about available resources (information as received from WISD)

B. Administrative Report – UMC

**Epicenter**

All documents have been submitted as required.

March 2020	Due Date	Date Submitted
Board Agenda- March (5 Business Days Before Meeting)	3/12	3/10
Educator Evaluation Transparency on website: Certificate of Completion	3/27	3/10
Proposed Board Minutes & Attachments – March (8 Business Days After Approved)	4/7	
Approved Board Minutes & Attachments – Feb. (5 Business Days After Approved)	4/2	3/26
April 2020	Due Date	Date Submitted
Board Agenda – April (5 Business Days Before Meeting)	4/9	
Posted Open Enrollment and Lottery Procedures	4/3	
2019-2020 NWEA or Scantron School Testing Schedule - Spring	4/3	
Annual Education Report on Website – Certificate of Completion on Epicenter	4/24	
Third Quarter Financial Statement	4/24	
MEIS/MSDS (SRSD) FTE-DS4061	4/24	
Proposed Board Minutes & Attachments-April (8 Business Days After Approved)	4/28	
Approved Board Minutes & Attachments – March (5 Business Days After Approved)	4/23	

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

**HR/MA Personnel Changes**

No changes

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$6,122.14/\$3,814.43	\$6,112.14/\$3,814.43	Deposited
MDE Breakfast / Lunch	\$9,679.70	\$9,679.70	Deposited
Title IA	\$18,113.18	\$18,113.18	Deposited
Title IIA	\$1,215.00	\$1,215.00	Deposited
Title IIIIE	\$10,310.07	\$10,310.07	Deposited
Title III IMM	\$	\$	
Title IV	\$13,471.34	\$13,471.34	Deposited
CAFCP	\$	\$	
IDEA	\$4,332.00/\$1,244.00	\$4,332.00/\$1,244.00	Deposited/Pending
ACT 18 Reimbursement	\$10,386.00	\$10,386.00	Deposited

**General Fund Purchase Order Expenditures**

General Fund Purchases	\$ 66,389.91
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$40,200.00	\$2,500.00

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
\$154,119.81	\$87,244.00

**Insurance**

Name	Date Paid
Health Insurance	3/26/2020
Life Insurance	3/25/2020
General Liability / Bus Insurance	3/20/2020
Workman's Compensation	Paid in Full

**Financial Audits**

Name of Audit	Date Occurring
NA	NA

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- A. None

E. GSRP Report

- A. None

**VII. CAO Report**

- A. None

**VIII. Public Comments**

- A. None

**IX. Board Comments**

- A. None

**X. Scheduled New Business**

- A. MDE Treasury Update
  - a. Have not heard back from them to date.
- B. UMC Contract
  - a. Contract will be signed in May. Will discuss at the next board meeting.
- C. Reauthorization
  - a. Bay Mills Community College Board met on March 13, 2020 and approved the reauthorization of Multicultural Academy for up to 4 years. The CSO will continue to closely monitor the Academy's academic performance and financial stability, and operations. Reapplication documents have been sent to complete. A meeting will be held in May to complete the documents.
- D. New Board Member Appointment
  - a. Khalil Samaha nominated Hana Shalabi for appointment to the board for the 2019-2020 school year and second by Richard DeBacker. The board approved unanimously
- E. Curriculum Crafter Master Agreement
  - a. The board will review and sign the contract.

**XI. Extended Comments**

- A. Public
  - a. None
- B. Board Members
  - a. None

**XII. Confirmation of Next Meeting**

- A. April 16, 2020

**XIII. Adjournment**

Khalil Samaha made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:28 p.m. Minutes respectfully submitted,

*Amyla T. Jack*  
Recording Secretary

4/16/2020  
Date

Approved by the Board of Directors at its April 16, 2020 meeting.

*[Signature]*  
Board Secretary

4/16/2020  
Date