

Multicultural Academy Board of Directors
Regular Meeting Minutes
Date: June 18, 2020
Time: 6:15 pm

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-15 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

I. Meeting Called to Order

The meeting was called to order at 6:31 pm via video conference.

II. Roll Call

Present:

- Dr. Robert McTyre – President
- Dr. Samaha – Vice President
- Richard DeBacker – Secretary
- Peggy Hafiani – Treasurer
- Hana Shalabi - Director

Excused Absence:

Also Present:

- Terry Farha – UMC
- Angie Luck – UMC
- Brandy Pavlik– Croskey, Lanni & Company, PC
- Brittany Cook – BMCC
- Mohana Mukherjee- MA
- George Butler – DickinsonWright, PLLC
- Amy Gibbs – DickinsonWright, PLLC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Khalil Samaha that the agenda for the June Regular Board Meeting be approved with the addition of the approval of the 2019-2020 Amended Budget and the 2020-2021 Proposed Budget. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the May 21, 2020 Regular Board Meeting and the June 4, 2020 Special Meeting second by Khalil Samaha. The motion passed unanimously.

V. Correspondence

- A. None

VI. Reporting

- A. Principal's Report

Students

- End of academic year: June 12, 2020
- Graduation: PreK, KG, Grade 5 and Grade 8, June 12, 2020
- KG open house: June 12, 2020 through drive through format
- All students have been invited to summer school:
 - Online format
 - Skills based
 - Specialized curriculum (see attached)
 - 3 handpicked teachers to run it.
- Survey results available. (attached)

Teachers

- Principal has been attending regular webinars from MAPSA about school reopening
- Teachers have been encouraged to attend multiple professional developments over summer months to prepare for anticipated changes
- All teachers to collaborate and participate in KG enrollment attempts: Distributing flyers to community and word of mouth.

- All teachers to collaborate and work over summer months to ensure smooth transition. (attached)
- Survey results available. (attached)

Parents

- Continuous communication in process: Phone calls / emails/ texts/ robocalls
- Will be invited for a zoom conference once we have reopening plans ready
- Survey results available (attached)

GSRP

- Open enrollment on
- 2 proposed new enrollment

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

June	Due Date	Date Submitted
Board Agenda – June (5 Business Days Before Meeting)	6/11	6/11
Registry of Educational Personnel (REP) Confirmation	6/26	6/15
Budget-Approved for 2020-2021	6/26	6/18
Budget-Amendment (or final Budget) for 2019-2020	6/26	6/18
School Infrastructure Database (SID)	6/26	5/29
Emergency Drill Log	6/26	6/15
Playground Inspection Log	6/26	6/19
Confirmation of submission of MEIS/MSDS End of Year – DS4061	6/26	
Satisfaction Survey Results	6/26	6/16
Certificate of Insurance*	6/26	
2020-2021 Board Meeting Calendar	6/26	6/4
Health Department or Food Service Permit	6/26	
Proposed Special Meeting Minutes & Attachments June (8 Business Days After Approved)	6/16	6/4
Proposed Board Minutes & Attachments – June (8 Business Days After Approved)	7/1	6/19
Approved Board Minutes & Attachments – May (5 Business Days After Approved)	6/26	6/18
Approved Board Minutes & Attachments – June Special Mtg (5 Business Days After Approved)	6/26	6/18
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)	6/12	6/4
Budget Hearing Agenda for 2019-2020 Budget (5 Business Days Before Meeting)	6/12	6/4
Budget Hearing Proposed Minutes for 2019-2020 Budget (5 Business Days After Meeting)	6/26	
July	Due Date	Date Submitted
Board Agenda – July (5 Business Days Before Meeting)		
Organizational Board Agenda (5 Business Days Before Meeting)		
State Aid Note Program Requirements		
DS-4168 Report of Actual Days and Clock Hours of Pupil Instruction		
Asbestos 3 Year Inspection (initial and re-inspections every three years-if needed)		
Asbestos Plan & Approval		
Asbestos Certification & Training		
Fourth Quarterly Financial Statements from 2019-2020		
Lease Renewal Certification		
Management Agreements – New, Amendments or Renewals		
Elevator Inspection		
Boiler Inspection		
Cardiac Emergency Response Plan		
Services (transportation, maintenance, food service ets) contracts		
PSA Board Member Annual Conflict of Interest Disclosure		
Child Care/Preschool Licenses		
Matriculation Agreements		
Board Member Roster		
Organizational Meeting Proposed Minutes & Attachments (8 Days After Approved)		
Proposed Board Minutes & Attachments – July (8 Days After Approved)		
Approved Board Minutes & Attachments – June (5 Business Days After Approved)		
Approved Board Special Mtg Minutes & Attachments – June (5 Business Days After Approved)		

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$3,074.65	\$3,074.65	Pending
MDE Breakfast / Lunch	\$12,000.00	\$12,000.00	Pending
Title IA	\$8,421.37	\$8,421.37	Deposited
Title IIA	\$	\$	

Title III E	\$936.04	\$936.04	Deposited
Title III IMM	\$	\$	
Title IV	\$	\$	
CAFCP	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 21,645.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$12,234.00	\$14,298.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$102,000.00

Insurance

Name	Date Paid
Health Insurance	6/26/2020
Life Insurance	6/25/2020
General Liability / Bus Insurance	6/20/2020
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

A. No changes currently. Chromebooks are being returned by students that are not involved with Summer School.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. Dr. McTyre has attended a Trauma and Resiliency professional development recently. He will share and train staff regarding this.

X. Scheduled New Business

A. MDE Marketing Grant

- a. The State of Michigan Department of Treasury has awarded Multicultural Academy \$25,000 for the following project: Grant Writing Services.
- b. A team will be established to look at the provisions of the grant. The team will include the ESP, Building Administrator, and Dr. Robert McTyre.

B. 9th Grade

- a. Mrs. Mukherjee will contact BMCC to reconsider having 9th grade for the 2020-2021 school year.

C. Transportation

- a. Consideration of purchasing busses for the 2020-2021 school year has been discussed. Options are being reviewed and considered.

D. Summer School

- a. A virtual program will take place starting July 6, 2020 to July 31, 2020. Class will take place Monday – Thursday for 4 hours a day.

E. Discuss and Answer Questions from Bay Mills Community College

- a. Bay Mills Community College has questions regarding the Building Lease Agreement.
- b. A motion was made by Richard DeBacker to authorize Khalil Samaha to make any changes to the non-disapproval and to execute the Building Lease on the behalf of the board and second by Peggy Hafiani. The motion passes unanimously.

F. State Aid Note

- a. A motion was made by Khalil Samaha that the State Aid Note Resolution be adopted and second by Robert McTyre. The motion passed unanimously.

G. 2019-2020 Amended Budget

- a. A motion was made by Khalil Samaha that the 2019-2020 Amended Budget be adopted and second by Peggy Hafiani. The motion passes unanimously.

- b. A motion was made by Khalil Samaha that the 2019-2020 Lunch Budget be adopted and second by Richard DeBacker.
- H. 2020-2021 Projected Budget
 - a. A motion was made by Khalil Samaha that the 2020-2021 Projected Budget be adopted and second by Richard DeBacker. The motion passes unanimously.

XI. Extended Comments

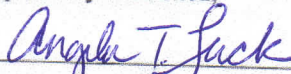
- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting


- A. July 16, 2020

XIII. Adjournment

Khalil Samaha made a motion to adjourn Peggy Hafiani second. Meeting adjourned at 7:11 p.m.
Minutes respectfully submitted.



Recording Secretary

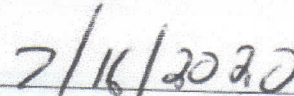


Date

Approved by the Board of Directors at its July 16, 2020 meeting.



Board Secretary



Date