

Approved: 12/17/2020

Multicultural Academy Board of Directors
Regular Meeting Minutes
Date: November 19, 2020
Time: 6:00 pm

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-154 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

I. Meeting Called to Order

The meeting was called to order at 6:00 pm via video conference.

II. Roll Call

Present:

Richard DeBacker- President, Washtenaw County
Dr. Khalil Samaha- Vice President, Washtenaw County
Hana Shalabi – Secretary, Washtenaw County
Peggy Hafiani, – Treasurer, Washtenaw County
Dr. Robert McTyre – Director, Washtenaw County

Excused Absence:

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Mohana Mukherjee- MA
Brittany Cook-BMCC
Brandy Pavlik-Crosky-Lanni
Jeffrey Straus – Manar Costerisan

III. Approval of Agenda

A motion was made by Khalil Samaha and second by Robert McTrye that the agenda for the November Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Hana Shalabi that the minutes be approved for the October 22, 2020 Regular Board Meeting second by Robert McTyre. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- Virtual classes continue as expected
- MTSS on as expected
- PSAT: Nov 2
 - 100 % administration completed
- End of Quarter 1: Nov 6
- Report cards available for view in PowerSchool: Nov 6
- Paper copies mailed out upon request
- Dearborn Center- fully functional
- Please see attached for Virtual Discipline rubrics (subjected to approval)

Teachers

- Leadership training with Bay Mills: Nov 19
- SCECH Hour PD with all staff: Nov 20
- Continuous observation and feedback for all teachers / staff: bi-weekly formal meetings
- All teachers conducted Parent Teacher Conferences virtually.

Parents

- Robocalls, emails, text sent to parents as needed.
- Parents participated in Parent Teacher Conferences
- To receive subject soon about instructional satisfaction

GSRP

- Confirmed Students - 7

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

November 2020		Due Date	Date Submitted
Board Agenda – November (5 Business Days Before Meeting)		11/12	11/12
MEIS/MSDS (SRSD) FTE-DS4061, including MI-CIS for Special Education (Fall)		11/20	11/18
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)		12/1	
Approved Board Minutes & Attachments-Oct. (5 Business Days After Approved)		11/26	
December 2020		Due Date	Date Submitted
Board Agenda – December (5 Business Days Before Meeting)		12/11	
FID Report to CEPI and BMCC (or as scheduled by MDE)		12/11	
Audited Financial Statement and Management Letter (include A133 if completed)		12/1	
Audited Financial Statement Response Letter		12/15	
Registry of Educational Personnel Report (REP)		12/1	
Transparency Requirements/Mitten-Certificate of Completion		12/11	
Proposed Board Minutes & Attachments – December (8 Business Days After Approved)		12/30	
Approved Board Minutes & Attachments – Nov. (5 Business Days After Approved)		12/25	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$2,907.64	\$2,907.64	Pending
MDE Breakfast / Lunch	\$8,479.42/\$11,374.26	\$8,479.42/\$11,374.26	Deposited
Title IA	\$6,698.70 / \$13,254.00	\$6,698.70 / \$13,254.00	Deposited
Title IIA	\$210.99/ \$1950.00	\$210.00 / \$1950.00	Deposited
Title IIIIE	\$749.68	\$749.68	Deposited
Title III IMM	\$1092.23	\$1092.23	Deposited
Title IV	\$	\$	
ACT 18	\$7,238.00	\$7,238.00	Deposited
ESSER Grant	\$24,748.00	\$24,748.00	Deposited
GEER Grant	\$14,150.00	\$14,150.00	Deposited
MISC. Ins. Reim	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 61,074.35
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$178,358.39	\$2,873.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$90,212.33

Insurance

Name	Date Paid
Health Insurance	11/26/2020
Life Insurance	11/25/2020
General Liability / Bus Insurance	11/20/2020
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
End of Year Audit	Completed

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report and as is.

D. IT Report

- A. Server has been purchased.
B. Waiting for more computers to arrive.

VII. CAO Report

- A. None

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

A. 2019-2020 Audit

- a. Decrease in student enrollment by 20 students.
- b. State Aid decreased by \$27,000 due to COVID-19.
- c. COVID10 Relief Funds were \$53,000 but are limited.
- d. Purchase of a school bus in 2019-2020.
- e. Paid off the \$75,000 debt.
- f. Unrestrictive funds in the positive.
- g. Statement of Activities revenues were down.
- h. Expenses were reduced in the budget to reflect needed changes.
- i. Positive budget variance.
- j. Financial Audit was presented and reviewed with the Board of Directors. No Management Letter is needed.
- k. A motion was made by Khalil Samaha and second by Peggy Hafiani that the 2019-2020 Financial Audit be approved. The motion passed unanimously.

B. Spring 2020 Board Policy Updates

- a. A motion was made by Khalil Samaha that the Spring 2020 Board Policy Updates be adopted as presented and second by Robert Mctyre. The motion passes unanimously.

C. ECLP Resolution

- a. No changes from last month. Continue to service students remotely.
- b. The plan will continue as is.
- c. A motion was made by Richard DeBacker that the ECLP Resolution be adopted as presented and second by Khalil Samaha. The motion passes unanimously.

D. Cleaning of Building

- a. The building will be sanitized and cleaned before the return of students.
- b. Will get a proposal for the cost of cleaning /sanitizing the building.
- c. COVID Relief Funds will cover the costs.

E. 2020-2021 Academy Planning Document

- a. Tabled until next meeting.

F. Jennifer Kayser – Virtual School Day Update

- a. Teacher's had concerns about Virtual Learning in the spring as it was so new.
- b. *This fall has been a very different atmosphere. Very positive and successful.*
- c. Students are very engaged 6 hours a day in Zoom meetings.
- d. Students have access to many on-line programs including the core subject area materials.
- e. Class Dojo is used and is successful.
- f. Morning meeting takes place daily.

G. Discipline Referral Form

- a. After reviewing the discipline referral form the board approved the changes to the addition of the virtual items.

- b. A motion was made by Khalil Samaha that the Discipline Referral Form be adopted as presented and second by Robert McTyre. The motion passes unanimously.

H. GSRP

- a. Expenses to run the GSRP Program will be covered by the WISD. Concern was that there are only 6 students enrolled.
- b. The budget is still being worked on and should be ready soon.

XI. Extended Comments

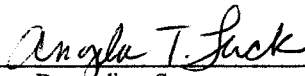
- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

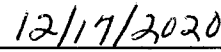
- A. December 17, 2020

XIII. Adjournment

Khalil Samaha made a motion to adjourn Robert McTyre second. Meeting adjourned at 7:10 p.m.
Minutes respectfully submitted,



Recording Secretary



Date

Approved by the Board of Directors at its December 17, 2020 meeting.



Board Secretary



Date