

Approved: 2/18/2021

Multicultural Academy Board of Directors
Regular Meeting Minutes
Date: January 21, 2021
Time: 6:00 pm

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-154 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

I. Meeting Called to Order

The meeting was called to order at 6:00 pm via video conference.

II. Roll Call

Present:

Richard DeBacker- President, Washtenaw County
Dr. Khalil Samaha- Vice President, Washtenaw County
Hana Shalabi – Secretary, Washtenaw County
Peggy Hafiani, – Treasurer, Washtenaw County
Dr. Robert McTyre – Director, Washtenaw County

Excused Absence:

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Mohana Mukherjee- MA
Brittany Cook-BMCC
Brandy Pavlik-Crosky-Lanni

III. Approval of Agenda

A motion was made by Khalil Samaha and second by Robert McTrye that the agenda for the January Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Robert McTyre that the minutes be approved for the December 17, 2020 Regular Board Meeting second by Khalil Samaha. The motion passed unanimously.

V. Correspondence

- A. Letter from Dr. Robert McTyre notified the board that when his term is up in June 2021, he will not seek re-nomination.

VI. Reporting

A. Principal's Report

Students

- School Resumed 1/4/2020
- Virtual Classes continue as expected
- MTSS on as expected
- Winter NWEA in progress.
- End of Quarter 2: Jan 22, 2021
- Report cards to be available from the week of Jan 25, 2021
- WIDA (For English Language Learners) to start from Feb 1, 2021

Teachers

- New Hire- Resource Room Teacher/Director: Mr. Edward Zilka
- All teachers to be trained on NWEA MAP Growth (by NWEA)
- Data talk with administrator: Week of Feb 1, 2021
- Review of paraprofessional support and learning growth: Week of Feb 1, 2021

Parents

- Robocalls, emails, text sent to parents as needed.
- COVID Learning Continuum Plan survey is available on website and on google classroom for parents and students. Robocalls sent out. Teachers emailed parents.
- Administrator to conduct a mid-year Parent webinar.
 - Elementary School: Jan 20, 2021
 - Middle School: Jan. 22, 2021

GSRP

- Confirmed Students- 7 (one new)

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

January 2021		
	Due Date	Date Submitted
Board Agenda – January (5 Business Days Before Meeting)	1/14	1/14
Second Quarter Financial Statement	1/29	
Budget-Amendment to 2020-2021 budget	1/29	
Annual Non-Profit Document	1/15	1/12
Emergency Operations Plan	1/29	1/6
School Contact List	1/29	1/6
Resolution Requesting Reauthorization (only if requested)	NA	NA
Proposed Board Minutes & Attachments-January (8 Business Days After Approved)	2/1	
Approved Board Minutes & Attachments – Dec. (5 Business Days After Approved)	1/28	
February 2021		
	Due Date	Date Submitted
Board Agenda – February (5 Business Days Before Meeting)	2/11	
Annual Education Report on website – certificate of completion in Epicenter	2/5	
Mid-Year Goal Report COVID 19 Learning Plan	2/1	
Mid-Year Goal Report COVID 19 Learning Plan Website Certificate	2/1	
Proposed Board minutes & Attachments – Feb. (8 Business Days After Approved)	3/2	
Approved Board Minutes & Attachments – Jan. (5 Business Days After Approved)	2/25	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

Staffing

The following staff members have been hired: ESL Director/Teacher, Special Education Director/Teacher, Administrative Assistant, and 2 MTSS Interventionists.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$2,907.64 /\$2,907.66 / \$3,363.19/\$2,907.65	\$2,907.64 / \$2,907.66 / \$3,363.19/\$2,907.65	Pending
MDE Breakfast / Lunch	\$8,532.16	\$8,532.16	Deposited
Title IA	\$4,753.00	\$4,753.00	Deposited
Title IA	\$	\$	
ESSER Formula Grant	\$7,947.00	\$7,947.00	Deposited
ESSER Equity Grant	\$4,238.00	\$4,238.00	Deposited
Title IV	\$1,540.00	\$1,540.00	Deposited
GEER Grant	\$5,000.00	\$5,000.00	Deposited
ACT 18	\$6677.00	\$6677.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 47,453.52
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$147,000.00	\$12,983.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$124,350.25

Insurance

Name	Date Paid
Health Insurance	1/26/2021
Life Insurance	1/25/2021
General Liability / Bus Insurance	1/20/2021
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

- A. A copy of The Monthly Financial Report and Second Quarter Financial Statement was provided to the board for review. The board accepted the Financial Report and Second Quarter Financial Statement as is.

D. IT Report

- We are in dire need of more Chromebook parts. I am in need of 20 keyboards and 20 screens. I also need 25 power cords. This is still a need.
- Dell Server is hooked up and running. Worked with the engineer to configure part of it. Waiting on the second person to schedule me to work on making this a domain controller. Server was finalized and working. I will now begin the cleanup from them doing a full data transfer.
- New Chromebooks are also due to come in within the first two weeks of Jan. HP keeps extending their deployment because of stock. I emailed them and the Chromebook are still two weeks out.
- Teacher Laptops have been ordered. Those will show up after the school opens back up from the holiday and when the stock is available. They will keep me posted. These have been pushed back also to 1/22. If they miss this deadline, I would like to cancel the check and go through DELL because they have some equipment.
- GSRP tablets have been ordered through CDWG. I don't have a ship date as of yet.
- ERS purchased foam tablet cases for the GSRP tablets.
- Because I work till late at night, can we get some lights on the building or the parking lot please. It's very dark and I don't feel safe.

VII. CAO Report

- A. None

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business**A. ECLP Resolution**

- a. No changes from last month. Continue to service students remotely.
- b. The plan will continue as is.
- c. A motion was made by Hana Shalabi that the ECLP Resolution be adopted as presented and second by Khalil Samaha. The motion passes unanimously.

B. Return to School

- a. Survey was sent to parents and 60% of the parents want to continue virtual courses.
- b. Teachers have not been vaccinated to date and don't feel comfortable being in the building yet.
- c. The board will take everything into consideration and make a decision in February.

C. 2020-2021 Budget Amendment

- a. A motion was made by Khalil Samaha that the 2020-2021 Budget Amendment be adopted as presented and second by Robert McTyre. The motion passes unanimously.

D. Building Rent

- a. The landlord would like the board to review the budget to see if the rent can be changed. The 2019-2020 and 2020-2021 school year came with cuts to the rent. He would like the board to look at the budget and see if a change can be made.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

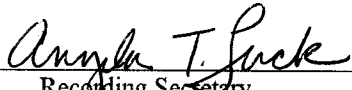
XII. Confirmation of Next Meeting

- A. February 18, 2021

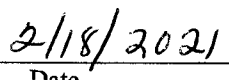
XIII. Adjournment

Khalil Samaha made a motion to adjourn Peggy Hafiani second. Meeting adjourned at 6:45 p.m.

Minutes respectfully submitted,



Recording Secretary



Date

Approved by the Board of Directors at its February 18, 2021 meeting.



Board Secretary

02/18/2021

Date