

Approved: 4/22/2021

Multicultural Academy Board of Directors  
Regular Meeting Minutes  
Date: March 18, 2021  
Time: 6:00 pm

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-154 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

**I. Meeting Called to Order**

The meeting was called to order at 6:00 pm via video conference.

**II. Roll Call**

Present:

Richard DeBacker- President, Washtenaw County  
Dr. Khalil Samaha- Vice President, Washtenaw County  
Hana Shalabi – Secretary, Washtenaw County  
Peggy Hafiani, – Treasurer, Washtenaw County  
Dr. Robert McTyre – Director, Washtenaw County

Excused Absence:

Also Present:

Terry Farha – UMC  
Angie Luck – UMC  
Mohana Mukherjee- MA  
Brittany Cook-BMCC  
Tami Phelps-UMC  
Steve Scheel – Crosky-Lanni

**III. Approval of Agenda**

A motion was made by Khalil Samaha and second by Robert McTyre that the agenda for the March Regular Board Meeting be approved. The motion passed unanimously.

**IV. Approval of Minutes**

A motion was made by Hana Shalabi that the minutes be approved for the February 18, 2021 Regular Board Meeting second by Peggy Hafiani. The motion passed unanimously.

**V. Correspondence**

A. None

**VI. Reporting**

A. Principal's Report

**Students**

- Virtual Reading Month
- End of Quarter 2 on March 26
- PSAT: April 13 (In person)
- M-Step and NWEA scheduled

**Teachers**

- Virtual Learning Continues
- Asynchronous Day on Fridays started 12/4/2020
- Fridays- PLC or PD for teachers
- All staff that chose to take their vaccination has completed the first one.

**Parents**

- Robocalls, emails, and text sent to parents as needed

**GSRP**

- Confirmed Students- 8

- Awaiting: 1

**B. Administrative Report – UMC**

**Epicenter**

All documents have been submitted as required.

March 2021		Due Date	Date Submitted
Board Agenda– March (5 Business Days Before Meeting)		3/11	3/10
Educator Evaluation Transparency on website: Certificate of Completion		3/26	3/10
Proposed Board Minutes & Attachments- March (8 Business Days After Approved)		3/30	
Approved Board Minutes & Attachments – Feb. (5 Business Days After Approved)		3/25	
April 2021		Due Date	Date Submitted
Board Agenda – April (5 Business Days Before Meeting)		4/8	
Open Enrollment and Lottery Procedures		4/2	3/10
2020-2021 NWEA or Scantron School Testing Schedule - Spring		4/2	
Third Quarter Financial Statement		4/30	
MEIS/MSDS (SRSD) FTE-4061		4/30	
Proposed Board Minutes & Attachments – April (8 Business Days After Approved)		4/27	
Approved Board Minutes & Attachments – March (5 Business Days After Approved)		4/22	

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$20,180.27 / \$7,033.10	\$20,180.27 / \$7,033.10	Deposited / Pending
MDE Breakfast / Lunch	\$14,087.44	\$14,087.44	Deposited
Title IA	\$5,784.00	\$5,784.00	Pending
Title IIA	\$	\$	
ESSER Formula Grant	\$3,238.00	\$3,238.00	Pending
IDEA Reim	\$1859.00	\$1859.00	Pending
Title III IMM	\$1,065.00	\$1,065.00	Pending
Title III ELL	\$10,938.00	\$10,938.00	Pending
Title IV	\$1,529.00	\$1,529.00	Pending
GEER Grant	\$	\$	

**General Fund Purchase Order Expenditures**

General Fund Purchases	\$ 53,524.00
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$12,073.97	\$18,989.00

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$120,359.39

**Insurance**

Name	Date Paid
Health Insurance	3/26/2021
Life Insurance	3/25/2021
General Liability / Bus Insurance	3/20/2021
Workman's Compensation	3/31/2021

**Financial Audits**

Name of Audit	Date Occurring
NA	NA

**C. Financial Report**

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

**D. IT Report**

- Some Chromebook parts came in and we repaired as many as we could. We still need parts. We had a parent bring one in that was smoking. They cut the ground off chord on purpose. The machine needs that ground. This is something I feel they should pay for. But we gave him a new machine.
- Staff profiles on server have been set-up.
- We have an outstanding quote for Firefly for 16 additional Chromebooks from a grant. This needs to be wired to Firefly so they can release them to us if they still have them.
- Teacher laptops have arrived. All staff have received their computers except GSRP.

- Hotspots have been ordered, received and begun being handed out. I suggest the school keeps one on hand for when they are in the Dearborn center and their internet goes down,
- Fiber wire has been run from server room to the computer lab.
- Installed the new switch in the lab. Will be going out there on Saturday again to mount it to the wall.
- New lab computers have arrived. After Spring Break, we will begin the transfer of computers into classrooms.
- 4 more laptops are still out on order. Should arrive before we leave for Spring Break.
- Waiting for the ok to order the sound system that was approved in the ESSER Grant.

**VII. CAO Report**

- A. Planning on re-opening the school building before the end of April. Waiting to see if a Hybrid Model or on site will take place.

**VIII. Public Comments**

- A. None

**IX. Board Comments**

- A. None

**X. Scheduled New Business**

- A. Re-opening of School
- A Hybrid Plan would take three weeks to prepare for.
  - Parents are calling with concern that they will not send their child to school but want to continue virtually.
  - A letter will go out to parents asking them to vote on remote learning or a hybrid model.
  - A special meeting will take place in April with the results and a decision.
- B. ECLP Resolution
- No changes from last month. Continue to service students remotely.
  - The plan will continue as is.
  - A motion was made by Robert McTyre that the ECLP Resolution be adopted as presented and second by Khalil Samaha. The motion passes unanimously
- C. Student Transportation
- The Board of Directors will need to figure out how many students need transportation if school re-opens. This will help with how many busses will need to be purchased.

**XI. Extended Comments**

- A. Public
- None
- B. Board Members
- None

**XII. Confirmation of Next Meeting**

- A. April 22, 2021

**XIII. Adjournment**

Robert McTyre made a motion to adjourn Peggy Hafiani second. Meeting adjourned at 6:25 p.m.

Minutes respectfully submitted,

Angela T. Jack  
Recording Secretary

4/22/2021  
Date

Approved by the Board of Directors at its April 22, 2021 meeting.

Harve Shukla  
Board Secretary

4/22/2021  
Date