

**Multicultural Academy Board of Directors**  
**Regular Meeting Minutes**  
**Date: April 22, 2021**  
**Time: 6:00 pm**

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-154 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

**I. Meeting Called to Order**

The meeting was called to order at 6:00 pm via video conference.

**II. Roll Call**

Present:

Richard DeBacker- President, Washtenaw County  
Dr. Khalil Samaha- Vice President, Washtenaw County  
Hana Shalabi – Secretary, Washtenaw County  
Peggy Hafiani, – Treasurer, Washtenaw County  
Dr. Robert McTyre – Director, Washtenaw County

Excused Absence:

Also Present:

Terry Farha – UMC  
Angie Luck – UMC  
Mohana Mukherjee- MA  
Brittany Cook-BMCC  
Steve Scheel – Crosky-Lanni

**III. Approval of Agenda**

A motion was made by Khalil Samaha and second by Robert McTyre that the agenda for the April Regular Board Meeting be approved. The motion passed unanimously.

**IV. Approval of Minutes**

A motion was made by Khalil Samaha that the minutes be approved for the March 18, 2021 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

A motion was made by Khalil Samaha that the minutes be approved for the April 1, 2021 Special Board Meeting second by Peggy Hafiani. The motion passed unanimously.

**V. Correspondence**

A. None

**VI. Reporting**

A. Principal's Report

**Students**

- Virtual classes in the same structure
- PSAT administered in person: April 13, 2021
- MSTEP start date: April 15, 2021
- MSTEP end date: May 10, 2021
- Tutoring services as and when needed

**Teachers**

- Virtual Learning Continues
- Teachers present in building everyday
- Formal observation in process both for teachers and paras
- Professional growth plan formulation in process based on formal observation

**Parents**

- Robocalls, emails, text sent to parents as needed.

**GSRP**

- Confirmed Students- 8

**B. Administrative Report – UMC**

**Epicenter**

All documents have been submitted as required.

| April 2021  | Due Date | Due Date |
|---|----------|----------|
| Board Agenda – April (5 Business Days Before Meeting)                               | 4/15     | 4/14     |
| Open Enrollment and Lottery Procedures  | 4/2      | 3/10     |
| 2020-2021 NWEA or Scantron School Testing Schedule - Spring                         | 4/2      | 3/25     |
| Third Quarter Financial Statement   | 4/30     | 4/21     |
| MEIS/MSDS (SRSD) FTE-4061   | 4/30     | 4/22     |
| Proposed Board Minutes & Attachments – April (8 Business Days After Approved)       | 4/27     |          |
| Proposed Board Minutes & Attachments -April Special Meeting (8 Days After Approved) | 4/27     |          |
| Approved Board Minutes & Attachments – March (5 Business Days After Approved)       | 4/22     |          |
| May 2021  | Due Date | Due Date |
| Board Agenda – May (5 Business Days Before Meeting)                                 | 5/13     |          |
| Enrollment Lottery Description and Results, if conducted                            | 5/28     |          |
| Board Member Application Documents for July Appointment(s)                          | 5/31     |          |
| Board Member Nomination for July Appointment(s)                                     | 5/31     |          |
| Proposed Board Minutes & Attachments May (8 Business Days After Approved)           | 6/1      |          |
| Approved Board Minutes & Attachments – April (5 Business Days After Approved)       | 5/27     |          |

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

**Grants Expenditure**

| Grant Name            | Expenditures | Revenue     | Current/Pending |
|-----------------------|--------------|-------------|-----------------|
| GSRP                  | \$7,033.10   | \$7,033.10  | Pending         |
| MDE Breakfast / Lunch | \$15,378.64  | \$15,378.64 | Deposited       |
| Title IA              | \$21,952.00  | \$21,952.00 | Deposited       |
| Title IA              | \$1,200.00   | \$1,200.00  | Deposited       |
| ESSER Formula Grant   | \$3,230.00   | \$3,240.00  | Deposited       |
| ESSER Equity          | \$4,002.00   | \$4,002.00  | Deposited       |
| Title III ELL         | \$2,072.00   | \$2,02.00   | Deposited       |
| Title IV              | \$1,284.00   | \$1,284.00  | Deposited       |
| GEER Grant            | \$70.00      | \$70.00     | Deposited       |

**General Fund Purchase Order Expenditures**

| General Fund Purchases | \$53,449.64 |
|------------------------|-------------|
|------------------------|-------------|

**Dated Bank Statements on Cash Flow / Payroll Escrow**

| Cash Flow   | Payroll Escrow |
|-------------|----------------|
| \$45,780.07 | \$5,887.00     |

**Payable / Receivable Accounts**

| Pending Amounts Account Payable | Pending Amounts Account Receivable |
|---------------------------------|------------------------------------|
| NA                              | \$95,946.39                        |

**Insurance**

| Name                              | Date Paid |
|-----------------------------------|-----------|
| Health Insurance                  | 4/26/2021 |
| Life Insurance                    | 4/25/2021 |
| General Liability / Bus Insurance | 4/20/2021 |
| Workman's Compensation            | 4/31/2021 |

**Financial Audits**

| Name of Audit | Date Occurring |
|---------------|----------------|
| NA            | NA             |

**C. Financial Report**

- A copy of The Monthly Financial Report and 3<sup>rd</sup> Quarter Financial Statement was provided to the board for review. The board accepted the Financial Report and 3<sup>rd</sup> Quarter Financial Statement as is.

**D. IT Report**

- Some Chromebook parts came in and we repaired as many as we could. We still need more parts.
- New Lab desktops have arrived. Will begin the transfer of PC's to classes.
- We have an outstanding quote for Firefly for 16 additional Chromebooks from the ESSER Equity grant. This needs to be wired to Firefly so they can release them to us if they still have them.

- Installed the new switch in the lab. Both switches have been hung and are operational
- 4 more laptops are still out on order. Should arrive any day now.
- Replaced the office computer with the new desktop. Works great.

**VII. CAO Report**

A. None

**VIII. Public Comments**

A. None

**IX. Board Comments**

A. None

**X. Scheduled New Business**

A. ECLP Resolution

- No changes from last month. Continue to service students remotely.
- The plan will continue as is.
- A motion was made by Robert McTyre that the ECLP Resolution be adopted as presented and second by Khalil Samaha. The motion passes unanimously.

B. Resolution Regarding the Open Meetings Act.

- A motion was made by Khalil Samaha that the Resolution Regarding the Open Meetings Act be adopted as presented and second by Peggy Hafiani. The motion passes unanimously.

**XI. Extended Comments**

A. Public

a. None

B. Board Members

a. None

**XII. Confirmation of Next Meeting**

A. May 20, 2021

**XIII. Adjournment**

Khalil Samaha made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:21 p.m.

Minutes respectfully submitted,

*Amyla T. Luck*  
Recording Secretary

5/20/2021  
Date

Approved by the Board of Directors at its May 20, 2021 meeting.

*Hana Shalabi*  
Board Secretary

5/20/2021  
Date