

Multicultural Academy Board of Directors
 Regular Meeting Minutes
 Date: August 19, 2021
 Time: 7:00 pm

APPROVED
 Date 9/16/2021

I. Meeting Called to Order

The meeting was called to order at 7:06 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
 Richard DeBacker- Vice President
 Hana Shalabi – Secretary

Excused Absence:

Also Present:

Terry Farha – UMC
 Angie Luck – UMC
 Mohana Mukherjee- MA
 Brittany Cook – BMCC
 Charlotte Henderson – MA Parent

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the August Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Hana Shalabi that the minutes be approved for the July 15, 2021 Regular Board Meeting and July 15, 2021 Organizational Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

- Visited families for enrollment in Detroit and Dearborn
- Reviewing employment applications
- Working on professional development calendar for 2021-2022 year
- Working on academic growth targets
- Sending out survey (see attached report) 70% of the parents wanted back to school.
- Club Connect, Friday's from 12:30 pm to 1:45 pm

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

August 2021	Due Date	Date Submitted
Board Agenda – August (5 Business Days Before Meeting)	8/12	8/10
2021-2022 Board Approved School Calendar/School Day Schedule (MC380.1284a)	8/6	7/16
School Contact List	8/27	8/2
Employee Handbook	8/27	8/19
Proposed Board Minutes & Attachments – August (8 Business Days After Approved)	8/31	
Approved Board Minutes & Attachments – July (5 Business Days After Approved)	8/26	
Organizational Meeting Approved Minutes & Attachments (5 Business Days after Approved)	8/27	
September 2021	Due Date	Date Submitted
Board Agenda – September (5 Business Days Before Meeting)	9/9	
Fall NWEA Testing Schedule	9/10	
EEM Authorization (Special Education Contact)	9/17	8/19
Emergency Drills Day Schedule	9/24	
MEGS Right to Prayer Certification	9/24	
MEGS Constitution Day Certification	9/24	
SE 4096 Special Education Actual Cost Report	9/30	
Playground Safety Training for Staff – Rules, Agenda, Attendance	9/30	
Teacher and Administration Evaluation and Employee Certification Warranty *	9/30	
Anti-Bullying/Cyber-Bullying Policy	9/30	
Testing Login Information *	9/30	

Expense Reimbursement Policy	9/30	
Transparency Requirements on website / Mitten-Certificate of Completion	9/30	
Proposed Board Minutes and Attachments – Sept. (8 Business Days After Approved)	9/28	
Approved Board Minutes and Attachments – Aug. (5 Business Days After Approved)	9/23	

Purchase Orders

Meeting took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$26,209.82	\$26,209.82	Pending
MDE Breakfast / Lunch	\$3293.32	\$3293.32	Deposited
Title IA	\$15,840.00	\$15,840.00	Pending
Title IIA	\$4,164.00	\$4,164.00	Pending
Title IIIIE	\$	\$	
Title III IMM	\$8,382.00	\$8,382.00	Pending
Title IV	\$	\$	
ESSER Formula	\$6,001.00	\$6,001.00	Pending
ESSER Equity	\$2,760.00	\$2,760.00	Pending

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 63,679.24
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$43,987.00	\$1,347.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$11,629.18

Insurance

Name	Date Paid
Health Insurance	8/26/2021
Life Insurance	8/25/2021
General Liability / Bus Insurance	8/20/2021
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Chromebooks have been flowing in from the students. They are cleaned as they arrive. Several are coming in broken. Will need parts. I will have a total after we gather them all.
- Began working on the Lab Computers and getting them configured for use when school starts. Dell was contacted for support. They are looking into making sure our system is updated and we are able to file share.
- Need new Battery Backup for the server room. We are currently running all equipment on one.
- Server room in the back has hit the max heat. One switch has reached 169 degrees. Max is 130. The other switch reached 181 and max on that is 150. We really need to have that fan working. We will end up replacing equipment sooner than we want to.

VII. CAO Report

- A. None

VIII. Public Comments

- A. Parent is excited about students coming back to school.

IX. Board Comments

- A. Would like to see the lines in the parking lot repainted.
 B. Would like to see and the landscaping refreshed.
 C. Would like to see the playgrounds refreshed and checked over for safety.

X. Scheduled New Business

- A. State Aid Note
 a. State Aid Note has been finalized for \$400,000 and will be ready by September 1, 2021.
 B. Busses
 a. 3 busses have been purchased.

- i. Two seventy-seven passengers
- ii. One twenty-nine passengers.
- iii. Cost was \$177,000
- iv. A loan was secured with Huntington Bank.
- v. Busses will arrive next week before school begins.
- vi. Acquiring busses will cut down on costs.
- vii. The next ESSER Grant will be used toward the cost of the busses.
- viii. A company will be doing periodic maintenance every 3 months.
- ix. Insurance has been acquired.

C. Board Member Nomination

- a. Hana Shalabi would like to nominate Charlotte Henderson to the board. Richard DeBacker second.

D. UMC Handbook

- a. A motion was made by Khalil Samahathat the 2021-2022 UMC Handbook be adopted as presented with no changes and second by Richard DeBacker. The motion passes unanimously.

E. Building Safety

- a. Masks and hand sanitizer will be placed on all busses and in the school.
- b. Bus drivers will take temperatures of students getting on the bus.
- c. Terry will contact Michigan Building to begin cleaning.
- d. A motion was made by Khalil Samaha that the parking lot be painted and marked – up and adopted as presented and second by Hana Shalabi. The motion passes unanimously.

F. Recruiting Students

- a. There is a balance with Phoenix Advertising.
- b. Would like to see a letter stating that the money can be used for the 2022-2023 school year.
- c. 165 students currently enrolled.
- d. 25 families, about 65 students coming from Dearborn.

G. 2021-2022 School Calendar Update

- a. A motion was made by Richard DeBacker that the 2021-2022 School Calendar updates be adopted as presented and second by Hana Shalabi. The motion passes unanimously.

H. Arabic Curriculum and Books

- a. Dr. Samaha reviewed the newly purchased textbooks.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. September 16, 2021

XIII. Adjournment

Richard DeBacker made a motion to adjourn Hana Shalabi second. Meeting adjourned at 7:58 p.m.

Minutes respectfully submitted,



 Recording Secretary

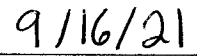


 Date

Approved by the Board of Directors at its September 16, 2021 meeting.



 Board Secretary



 Date