

I. Meeting Called to Order

The meeting was called to order at 6:07 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
 Richard DeBacker- Vice President
 Hana Shalabi – Secretary

Excused Absence:

Also Present:

Terry Farha – UMC
 Angie Luck – UMC
 Brittany Cook – BMCC
 Tami Phelps - MA

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the September Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Hana Shalabi that the minutes be approved for the August 19, 2021 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- Start Date: September 9, 2021
- Formal Assessment: NWEA started on September 13, 2021
- Informal Assessment: BOI for Math and Fountas and Pinnell for Reading
- Club: Initial Introduction to Club
- Discipline: Whole school PBIS

Teachers

- 2 weeks of Professional Development and Classroom Readiness
- 2 days of intensive training in curriculum and instructional delivery (for post Covid-19 learning period)

Parents

- Working together with parents who need assistance in uniforms and school supplies
- Regular communication with parents regarding:
 - School Opening protocols
 - School Cell Phone Policies
 - Volunteer Opportunities
 - General Updates

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

September 2021	Due Date	Date Submitted
Board Agenda – September (5 Business Days Before Meeting)	9/9	9/8
Fall NWEA Testing Schedule	9/10	9/7
Emergency Drills Day Schedule	9/24	9/14
MEGS Right to Prayer Certification	9/24	

MEGS Constitution Day Certification	9/24	
SE 4096 Special Education Actual Cost Report	9/30	
Playground Safety Training for Staff – Rules, Agenda, Attendance	9/30	
Teacher and Administration Evaluation and Employee Certification Warranty *	9/30	
Anti-Bullying/Cyber-Bullying Policy	9/30	9/14
Testing Login Information *	9/30	9/14
Expense Reimbursement Policy	9/30	9/14
Transparency Requirements on website / Mitten-Certificate of Completion	9/30	
Proposed Board Minutes and Attachments – Sept. (8 Business Days After Approved)	9/28	
Approved Board Minutes and Attachments – Aug. (5 Business Days After Approved)	9/23	
October 2021	Due Date	Date Submitted
Board Agenda – October (5 Business Days Before Meeting)	9/9	
Blood Borne Pathogens Training-Agenda and Proof of Attendance or Documentation	10/1	
Pest Control Compliance	10/1	
DS-4898 Preliminary Pupil Membership Count (during first three years of existence and when adding a grade)	10/1	NA
Annual Nonprofit Corporation Update	10/1	
SE 4094 Transportation Expenditure Report (if required)	10/8	
CIMS Determination Report for 2021-2022	10/8	
First Quarter Financial Statement	10/29	
Proposed Board Minutes and Attachments Oct. (8 Business Days After Approved)	11/2	
Approved Board Minutes and Attachments – Sept. (5 Business Days After Approved)	9/23	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$26,209.82	\$26,209.82	Deposited
MDE Breakfast / Lunch	\$	\$	
Title IA	\$4,386.00	\$4,386.00	Pending
Title IIA	\$	\$	
Title IIIILE	\$	\$	
Title III IMM	\$	\$	
Title IV	\$	\$	
ESSER Formula	\$1,500.00	\$1,500.00	Pending
Mis. Emergency Operations CAFCP	\$445.11	\$445.11	Deposited
Misc. Emergency Operations SNP Meals	\$1373.70	\$1373.70	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 87,340.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$423,098.00	\$25,082.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$121,008.11

Insurance

Name	Date Paid
Health Insurance	9/26/2021
Life Insurance	9/25/2021
General Liability / Bus Insurance	9/20/2021
Workman's Compensation	Paid in Full

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- More Chromebooks have been flowing in from the students.
- Lab Computers have all been configured and students have begun using them
- Still need new Battery Backup for the server room. We are currently running all equipment on one.

- Training the front office and helping to get her organized. Will begin MCIR as soon as she gets the sheets to me. I am only doing this to help out. In the Feb submission, she will have to take it over.
- Created a chrome cart to also be used for testing.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Board Member Nomination

a. Dr. Samaha will be contacting and interviewing the applicant and her references.

B. Student Transportation

a. 2 buses have been delivered. Still waiting for the 3rd.

C. UMC Contract

a. The contract will be reviewed.

D. Enrollment

a. Daily attendance is taking place. If a student has been absent a phone call is taking place to see what is happening.

E. Teacher/Administrator Evaluation and Employee Certification Warranty

a. A motion was made by Hana Shalabli that the Teacher/Administrator Evaluation and Employee Certification Warranty be adopted as presented and second by Richard DeBacker. The motion passes unanimously.

XI. Extended Comments

A. Public

a. None

B. Board Members

a. None

XII. Confirmation of Next Meeting

A. October 21, 2021

XIII. Adjournment

Khalil Samaha made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:50 p.m.

Minutes respectfully submitted,

Amylee T. Luck
 Recording Secretary

 10/21/21
 Date

Approved by the Board of Directors at its October 21, 2021 meeting.

Hana Shalabli
 Board Secretary

 10/21/21
 Date