

Multicultural Academy Board of Directors

Approved Meeting Minutes

Date: October 21, 2021

Time: 6:00 pm

APPROVED
Date 11/18/2021

I. Meeting Called to Order

The meeting was called to order at 6:00 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President

Richard DeBacker- Vice President

Hana Shalabi – Secretary

Excused Absence:

Also Present:

Terry Farha – UMC

Angie Luck – UMC

Mohana Mukherjee Das - MA

Charlotte Henderson – Parent

Steve Scheel – Crosky – Lanni

Ashley Stephens – Crosky-Lanni

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the October Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the September 16, 2021 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- Fall NWEA assessment Status: Completed
- Aims Web Benchmark: In Progress
- Progress Report: October 18, 2021
- Clubs
 - Literacy: Working on a drama presentation (staging: TBD)
 - Sports: Nuances of common sports
 - Computer and Math: Basic Coding and Excel
 - Art: Hand Painting and Crafts
 - Cooking: Finger Foods
- Title I Event: Muffins with Moms on October 26th.
- Chromebooks: Distributed to all students

Teachers

- Data talk: Completed
- Professional Developments: Focus on Differentiation, Viable teaching strategies and student growth.
- MTSS: Whole group and small group instructions
- School discipline:
 - PBIS
 - Student support group
- Section 41 Report submitted

Parents

- Parent Event: Muffins with Moms on October 26.
- One -on -one with parents to go over NWEA data

- One-on-one with parents for 504 plans (accommodations in classrooms)
- Robocalls, emails and texts as and when needed.

B. Administrative Report – UMC

C. Epicenter

All documents have been submitted as required.

October 2021	Due Date	Date Submitted
Board Agenda – October (5 Business Days Before Meeting)	10/14	10/11
Blood Borne Pathogens Training-Agenda and Proof of Attendance or Documentation	10/1	9/28
DS-4898 Preliminary Pupil Membership Count (during first three years of existence and when adding a grade)	10/1	NA
Annual Nonprofit Corporation Update	10/28	
SE 4096 Special Education Cost Report	10/1	9/28
SE 4094 Transportation Expenditure Report (if required)	10/8	9/28
CIMS Determination Report for 2021-2022	10/8	10/6
Transparency Mitten Requirement	10/1	9/28
First Quarter Financial Statement	10/29	
Proposed Board Minutes and Attachments Oct. (8 Business Days After Approved)	11/1	
Approved Board Minutes and Attachments – Sept. (5 Business Days After Approved)	10/28	
November 2021	Due Date	Date Submitted
Board Agenda – November (5 Business Days Before Meeting)	11/11	
Audited Financial Statement and management Letter (include A133 if completed)	11/5	
FID Report to CEPI and BMCC (or as scheduled by MDE)	11/12	
MEIS/MSDS (SRSD)FTE-DS4061, including MI-CIS for Special Education (Fall)	11/19	
Audited Financial Statements Management Letter Response (if needed)	11/26	
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)	11/30	
Approved Board Minutes & Attachments – Oct. (5 Business Days After Approved)	11/25	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$	\$	
Title IA	\$	\$	
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
ESSER Formula	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 79,433.86
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$197,210.00	\$14,909.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$102,000.00

Insurance

Name	Date Paid
Health Insurance	10/26/2021
Life Insurance	10/25/2021
General Liability / Bus Insurance	10/20/2021
Workman's Compensation	10/31/2021

Financial Audits

Name of Audit	Date Occurring
2020-2021 Year End Financial Audit	October 2021

C. Financial Report

- A. A copy of The Monthly Financial Report and 1st Quarter Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Chromebooks have been going out to students who have provided the permission slip and signed parent copy of the responsibility page.
- Lab Computers are being used. As the lab is open, I am updating the software.
- Still need new Battery Backup for the server room. We are currently running all equipment on one.

- MCIR is currently at 85%. We are still working on trying to get the last few. They will not be allowed to attend classes after the cutoff date of 10/29/21.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Board Member

- a. One of the references that were called did not respond so a request for another reference is being requested.

B. Academy Annual Report

- a. On a scale of 5 Multicultural Academy scored a 3. They are the top scores out of 43 schools in reading and math. BMCC is very happy with the progress the academy is making.

C. Transportation

- a. 4 busses have been purchased.
- b. Two buses will be repaired on Monday. And they will be inspected by the State Police.
- c. A Preventative Maintenance Program is being established.
- d. Still looking for one bus driver.

D. ESSER Grants

- a. A committee was formed and met this week to discuss the needs of the academy. The grant is currently being worked on.

E. Budget Amendment

- a. The board president is requesting an amended budget by the beginning of November.

XI. Extended Comments

A. Public

- a. None

B. Board Members

- a. None

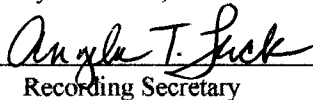
XII. Confirmation of Next Meeting

A. November 18, 2021

XIII. Adjournment

Richard DeBacker made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:40 p.m.

Minutes respectfully submitted,

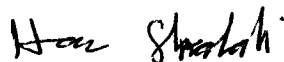


Recording Secretary



Date

Approved by the Board of Directors at its November 18, 2021 meeting.



Board Secretary



Date