

I. Meeting Called to Order

The meeting was called to order at 6:00 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
 Richard DeBacker- Vice President
 Hana Shalabi – Secretary

Excused Absence:

Also Present:

Terry Farha – UMC
 Angie Luck – UMC
 Mohana Mukherjee Das - MA
 Charlotte Henderson – Parent
 Ashley Stephens – Crosky-Lanni
 Ryan Johnson – Maner Costerisan

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the November Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the October 21, 2021 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

Principal’s Report

Students

- Aims Web Benchmark: In Progress
- Imagine Math Benchmark: In Progress
- End of 1st Quarter Nov 12th
- Parent Teacher Conference Nov 12th
- Report Cards Nov 15th
- Club Connect students shuffled from Nov 19th
- Math Competition-Bridge Project Rubric on Nov 23rd
- Remote School from Oct 25th to Nov 5th

Teachers

- Parent teacher conference on Nov 12th
- Participating in informal observation meeting
- Participating in Schoolwide
 - PBIS
 - Student Support Group

Parents

- One-on-one with parents for 504 Plans (accommodations in classrooms)
- Robocalls, emails and texts as and when needed.

A. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

November 2021	Due Date	Date Submitted
Board Agenda – November (5 Business Days Before Meeting)	11/11	11/11
Audited Financial Statement and management Letter (include A133 if completed)	11/19	11/1

FID Report to CEPI and BMCC (or as scheduled by MDE)	11/12	11/1
MEIS/MSDS (SRSD) FTE-DS4061, including MI-CIS for Special Education (Fall)	11/19	11/11
Audited Financial Statements Management Letter Response (if needed)	11/26	11/22
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)	11/30	11/18
Approved Board Minutes & Attachments – Oct. (5 Business Days After Approved)	11/25	11/18
December 2021		
	Due Date	Date Submitted
Board Agenda – December (5 Business Days Before Meeting)	12/9	
Registry of Educational Personnel Rep (REP)	12/1	
Transparency Requirement/Mitten-Certificate of Completion	12/30	
Proposed Board Minutes & Attachments – December (8 Business Days After Approved)	12/28	
Approved Board Minutes & Attachments – Nov. (5 Business Days After Approved)	12/23	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$9,290.58	\$9,290.58	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
ESSER Formula	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 57,170.18
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$180,615.00	\$32,098

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$102,000.00

Insurance

Name	Date Paid
Health Insurance	11/26/2021
Life Insurance	11/25/2021
General Liability / Bus Insurance	11/20/2021
Workman's Compensation	11/31/2021

Financial Audits

Name of Audit	Date Occurring
Criminal Justice Compliance Audit	December 2, 2021

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- All students have chrome books. Several repairs have been made.
- Submitted the quote for the battery backup. We are currently running all equipment on one.
- MCIR Report has been completed.
- Had someone out on Sunday to do more repairs and open more chrome books. We only have 5 left total.

VII. CAO Report

- A. None

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. 2020-2021 Financial Audit

- a. A motion was made by Richard DeBacker and second by Hana Shalabi that the 2020-2021 Financial Audit be approved. The motion passed unanimously.

- B. 2021 Fall Board Policy Updates
 - a. A motion was made by Richard DeBacker that the Fall 2021 Board Policy Updates be adopted as presented and second by Hana Shalabi. The motion passes unanimously.
- C. Board Member
 - a. Hana Shalabi nominated Charlotte Henderson for appointment to the board for the 2021-2022 school year and second by Richard DeBacker. The board approved unanimously
 - b. Charlotte Henderson was given the Oath of Office by Dr. Khalil Samaha. She was appointed as a Board Director.
- D. 2022-2023 Academy Planning Document
 - a. Review of the document took place with board members.
 - b. A motion was made by Richard DeBacker that the 2021-2022 Academy Planning Document be adopted as presented and second by Khalil Samaha. The motion passes unanimously.
- E. ESSER II and ESSER III Grants
 - a. ESSER III 20% for Summer School and after school Enrichment Program has been approved.
- F. Request for Reauthorization
 - a. A motion was made by Richard DeBacker that the Request for Reauthorization Resolution be adopted as presented and second by Hana Shalabi. The motion passes unanimously.
- G. Budget Update
 - a. Dr. Samaha requested that the amended budget be presented before the next Board Meeting.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. December 16, 2021

XIII. Adjournment

Richard DeBacker made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:50 p.m.

Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

12/16/2021
Date

Approved by the Board of Directors at its December 16, 2021 meeting.

Hana Shalabi
Board Secretary

12/16/21
Date