

Multicultural Academy Board of Directors

Approved Meeting Minutes

Date: January 19, 2022

Time: 6:00 pm

APPROVED
Date 2/24/2022

I. Meeting Called to Order

The meeting was called to order at 6:03 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Hana Shalabi – Secretary

Excused Absence:

Charlotte Henderson - Director

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Mohana Mukherjee Das – MA
Steve Scheel – Crosky-Lanni

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the January Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the December 16, 2021 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- NWEA- Started Jan 10th to Jan 31st
- Remote School from Dec 13th to Jan 21st
- Winter Break Dec 20th to Dec 31st
- Field Trip-Natural History Museum-Dec 4th

Teachers

- NWEA- Preparation
- NWEA- Started Jan 10th to Jan 31st
- Participating actively on Personality Development
- Participating in School wide
 - PBIS
 - Student support group

Parents

- Robocalls, emails and texts as and when needed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

January 2022	Due Date	Date Submitted
Board Agenda – January (5 Business Days Before Meeting)	1/12	1/11
Academy Planning Document	1/31	11/22
Resolution Requesting Reauthorization	1/15	11/22
Second Quarter Financial Statement	1/31	1/20
School Contact List	1/31	1/3
NWEA Winter Schedule	1/13	1/7
Proposed Board Minutes & Attachments – December (5 Business Days After Approved)	1/27	1/20

Proposed Board Minutes & Attachments – January (8 Business Days After Approved)	2/1	1/20
February 2022	Due Date	Date Submitted
Board Agenda – February (5 Business Days Before Meeting)	2/10	
Annual Education Report on website – certificate of completion on Epicenter	2/4	
Emergency Operations Plan (EOP) certification	2/4	1/10
Proposed Board Minutes & Attachments – Feb. (8 Business Days After Approved)	3/1	
Approved Board Minutes & Attachments – Jan. (5 Business Days After Approved)	2/24	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$	\$	
Title IA	\$	\$	
Title IIA	\$	\$	
Title III LE	\$	\$	
Title III IMM	\$	\$	
ESSER Formula	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 62,944.99
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$17,098.98	\$7,650.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable Pending Amounts Account Receivable
NA	\$90,576.00

Insurance

Name	Date Paid
Health Insurance	1/26/2022
Life Insurance	1/25/2022
General Liability / Bus Insurance	1/20/2022
Workman's Compensation	1/23/2022

Financial Audits

Name of Audit	Date Occurring

C. Financial Report

- A. A copy of The Monthly Financial Report and Second Quarter Financial Statement was provided to the board for review. The board accepted the Financial Report and Second Quarter Financial Statement as is.

C. IT Report

- Repairing Chromebooks
- Submitted the quote for the Battery Back-up. We are currently running all equipment on one.
- MICR Report for February is almost done. Still need 8 students to get their information in.
- Time clock install is 80% completed. Support will be calling me on Thursday for final steps.
- Computers were ready for testing.
- Civil Rights Data Collection is 75% completed.

VII. CAO Report

- A. None

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. Amended Budget
 - a. Tabled until the February 17, 2022 Board Meeting.
- B. Adding of 9th Grade
 - a. The board will contact the authorizer to request the addition of 9th grade for the year 2022-2023.

C. Return to School

- a. The board recommended that the school return to in person learning on Wednesday, January 26, 2022.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. February 17, 2022

XIII. Adjournment

Richard DeBacker made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:44 p.m.

Minutes respectfully submitted,

Amaya T. Jack
Recording Secretary

2/24/2022
Date

Approved by the Board of Directors at its February 17, 2022 meeting.

Hana Shalabi
Board Secretary

2/24/22
Date