

Multicultural Academy Board of Directors
Approved Meeting Minutes
Date: March 24, 2022
Time: 6:00 pm

APPROVED
Date 4/21/2022

I. Meeting Called to Order

The meeting was called to order at 6:01 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Hana Shalabi – Secretary
Charlotte Henderson-Director

Excused Absence:

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Brittany Cook- BMCC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the March Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Hana Shalabi that the minutes be approved for the February 24, 2022 Regular Board Meeting second by Charlotte Henderson. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- Academy approved for Grade 9
- Grades 3 to 8 participated in the Arabic Spelling Bee competition
- March Reading Month in full swing (see calendar)
- MI State Middle School Science Fair: March 19th at Schoolcraft Community College, Livonia
- End of 3rd quarter – March 25th
- School Award Ceremony – March 24th
- Spring Break-March 28th – April 1st

Teacher

- State assessment schedules charter (see attached)
 - PSAT, M-Step, NWEA
- Professional Development as identified every Friday
- Scheduling Teacher Formal Observations starting April 4th

Parents

- Robocalls, emails, and texts as and when needed

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

March 2022	Due Date	Date Submitted
Board Agenda – March (5 Business Days Before Meeting)	3/17	3/15
Educator Evaluation Transparency on website: Certificate of Completion	3/25	3/3
Proposed Board Minutes & Attachments – March (8 Business Days After Approved)	3/29	3/25
Approved Board Minutes & Attachments – Feb. (5 Business Days After Approved)	3/31	3/25
April 2022	Due Date	Date Submitted
Board Agenda – April (5 Business Days Before Meeting)	4/14	
Open Enrollment and Lottery Procedures	4/1	3/3
2021-2022 NWEA or Scantron School Testing Schedule-Spring	4/1	3/11

Third Quarter Financial Statement	4/29	
MEIS/MSDS (SRSD) FTE -DS4061	4/29	3/18
Proposed Board Minutes & Attachments-April (8 Business Days After Approved)	5/3	
Approved Board Minutes & Attachments – March (5 Business Days After Approved)	4/28	

Purchase Orders

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$12,264.30	\$12,264.30	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
ESSER II Formula	\$23,657.00	\$23,657.00	Deposited
IDEA	\$5,567.00	\$5,567.00	Pending
Insurance Reimbursement	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 56,772.93
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$12,987.00	\$15,948.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$93,567.00

Insurance

Name	Date Paid
Health Insurance	3/26/2022
Life Insurance	3/25/2022
General Liability / Bus Insurance	3/20/2022
Workman's Compensation	3/23/2022

Financial Audits

Name of Audit	Date Occurring

C. Financial Report

A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

C. IT Report

- I am in desperate need of parts.
- Submitted the quote for the battery backup. We are currently running all equipment on one.
- WIDA pre-ID's students
- I need two projectors.
- We need Chromebooks for new students.
- Count day is almost completed. We have 151 students.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. 9th Grade / High School

a. BMCC has approved to add 9th grade beginning in the Fall of 2022.

B. Board Analysis for Reauthorization

a. Waiting on materials from our authorizer. A virtual meeting has been set-up for June 15, 2022.

C. UMC Contract

- a. A motion was made by Hana Shalabi to delegate Dr. Khalil Samaha as the board member to finalize and execute the Management Agreement be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. April 21, 2022

XIII. Adjournment

Richard DeBacker made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:25 p.m.

Minutes respectfully submitted,

Amaya T. Jack

Recording Secretary

4/21/2022

Date

Approved by the Board of Directors at its April 21, 2022 meeting.

Hana Shalabi

Board Secretary

4/21/22

Date