

**APPROVED**  
 Date 6-16-2022

**I. Meeting Called to Order**

The meeting was called to order at 6:08 pm

**II. Roll Call**

Present:

Dr. Khalil Samaha- President  
 Richard DeBacker- Vice President  
 Hana Shalabi – Secretary  
 Charlotte Henderson-Director

Excused Absence:

Also Present:

Terry Farha – UMC  
 Angie Luck – UMC  
 Tami Phelps - MA  
 Mohana Mukherjee – MA  
 Brittany Cook - BMCC

**III. Approval of Agenda**

A motion was made by Charlotte Henderson and second by Richard DeBacker that the agenda for the May Regular Board Meeting be approved. The motion passed unanimously.

**IV. Approval of Minutes**

A motion was made by Richard DeBacker that the minutes be approved for the April 21, 2022 Regular Board Meeting second by Charlotte Henderson. The motion passed unanimously.

**V. Correspondence**

A. None

**VI. Reporting**

A. Principal's Report

Students

- Student, Parents and Staff Survey completed
- NWEA Assessment:
  - Completed on May 13, 2022
  - Students who met their NWEA goals were rewarded.
- Assessments in Progress:
- M-Step: Grades 3 - 8, April 12th to May 20th.
- Science Fair- Grade 3 - Grade 8 students are working on posters.
- High School Induction Program on May 20th at 6pm.

Teachers

- Teachers Appreciation week May 4th - May 6th.
- Teachers actively participating in PD's.
- Data Talk scheduled with teachers based on NWEA report Spring 2022.

Parents

- Robocalls, emails and texts as and when needed.
- High School Induction Program on May 20th at 6pm.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

	<u>Due Date</u>	<u>Date Submitted</u>
Board Agenda- May (5 Business Days Before Meeting)	5/12	5/11
Enrollment Lottery Description and Results, if conducted	5/27	5/13
Board Member Application Documents for July Appointment(s)	5/31	NA
Board Member Nomination for July Appointment(s)	5/31	NA

Proposed Board Minutes & Attachments - May (8 Business Days After Approved)	5/31	5/23
Approved Board Minutes & Attachments - April (5 Business Days After Approved)	5/26	5/23
	<b>Due Date</b>	<b>Date Received</b>
Board Agenda - June (5 Business Days Before Meeting)	5/12	
Measures of Academic Progress (MAP/NWEA)	6/10	
Registry of Educational Personnel (REP) Confirmation	6/24	
Budget-Approved for 2022-2023	6/24	
Budget-Amended (or final Budget) for 2021-2022	6/24	
School Infrastructure Database (SID)	6/24	
Emergency Drill Log	6/24	
Playground Inspection Log	6/24	
Confirmation of submission of MEIS/MSDS End of Year-DS4061	6/24	
Satisfaction Survey Results	6/24	
Certificate of Insurance	6/24	
2022-2023 Board Meeting Calendar	6/24	
Proposed Board Minutes & Attachments -June (8 Business Days After Approved)	6/28	
Approved Board Minutes & Attachments -May (5 Business Days After Approved)	6/23	
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)	6/9	
Budget Hearing Agenda for 2021-2022 Budget (5 Business Days Before Meeting)	6/9	
Budget Hearing Minutes for 2021-2022 Budget (5 Business Days Before Meeting)	6/9	

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll.

**High School**

Working with the building administrator and vendors to gather information for High School curriculum, courses, schedules and materials.

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$15,720.28	\$15,720.28	Deposited
Title IA	\$7,422.00	\$7,422.00	Deposited
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
ESSER II Formula	\$	\$	
Misc. American Family Ins Reim	\$1667.25	\$1667.25	Deposited

**General Fund Purchase Order Expenditures**

<b>General Fund Purchases</b>	\$ 62,819.00
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$963.00	\$10,092.00

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$156,029.00

**Insurance**

Name	Date Paid
Health Insurance	5/26/2022
Life Insurance	5/25/2022
General Liability / Bus Insurance	5/20/2022
Workman's Compensation	5/23/2022

**Financial Audits**

Name of Audit	Date Occurring
NA	NA

**C. Financial Report**

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

**C. IT Report**

- Still Repairing Chromebook. I am in desperate need of parts.
- Getting things ready for laptop turn in which will be Tuesday and Thursday this week.
- Beta testing windows 11 and our servers.
- Applied for Emergency Connectivity Grant.
- Helping with the schedule build for new grade level.
- Requesting a budget

**VII. CAO Report**

A. None

**VIII. Public Comments**

A. None

**IX. Board Comments**

A. None

**X. Scheduled New Business**

A. Summer School

- a. Staff is meeting and discussion is taking place regarding summer school.
- b. A blended program will be used.

B. PSA San Borrowings

- a. Working on Phase I and will send in.
- b. August will start Phase 2
- c. A motion was made by Richard DeBacker that the 2022 PSA SAN Borrowings be completed and submitted by Dr. Dr. Khalil Samaha and second by Hana Shalabi. The motion passes unanimously.

C. Reauthorization

- a. Phase I has been sent to Bay Mills Community College.
- b. Phase II is due June 3, 2022.
- c. A virtual meeting will be held June 15<sup>th</sup> with the Bay Mills Community College Board.

D. ESSER III Update

- a. ESSER III has been sent back for changes. Changes will be made and resubmitted.

**XI. Extended Comments**

A. Public

a. None

B. Board Members

a. None

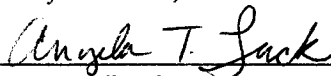
**XII. Confirmation of Next Meeting**

A. June 16, 2022

**XIII. Adjournment**

Hana Shalabi made a motion to adjourn Richard DeBacker second. Meeting adjourned at 7:03 p.m.

Minutes respectfully submitted,



Recording Secretary

6-16-2022

Date

Approved by the Board of Directors at its June 16, 2022 meeting.



Board Secretary

6-16-2022

Date