

Multicultural Academy Board of Directors
Approved Meeting Minutes
Date: June 16, 2022
Time: 6:00 pm

APPROVED
Date 7/28/2022

I. Meeting Called to Order

The meeting was called to order at 6:01 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Charlotte Henderson-Director

Excused Absence:

Hana Shalabi – Secretary

Also Present:

Steve Scheel- Croskey-Lanni
Angie Luck – UMC
Mohana Mukherjee – MA

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Charlotte Henderson that the agenda for the June Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the May 19, 2022 Regular Board Meeting second by Charlotte Henderson. The motion passed unanimously.

Closed regular meeting for Budget Hearing.

Regular Meeting re-opened at 6:13 pm

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Students

- High School Induction Program on May 20th at 6pm.
- Grades 3,4 and 5- Field trip to the Detroit Zoo on May 25th.
- Grades 6,7 and 8- Field trip to the Detroit Science Museum on May 27th.
- Science Fair- All grades from KG to grade 8 participated in this event on June 1st.
- All grades KG to grade 8- Field Trip to Fire Station on June 8th.
- Report Cards will be sent home with all students on June 17th.
- End of the school year on June 17th.
- Yearend award ceremony for all grades who did their best this school year.
- Graduation ceremony for grades KG, grade 5 and grade 8.
- Summer School- June 27th to August 4th

Teacher

- Post Observations are in progress.
- Teachers actively participate in yearend Data Talks.

Parents

- High School Induction Program on May 20th at 6pm
- Immigrant Parents Meet and Greet on June 3rd.
- Robocalls, emails and texts as and when needed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

June 2022		
	Due Date	Date Submitted
Board Agenda – June (5 Business Days Before Meeting)	6/12	6/9
Reauthorization PowerPoint	6/3	6/2
Measures of Academic Progress (MAP/NWEA)	6/10	5/17
Registry of Educational Personnel (REP) Confirmation	6/24	6/15
Budget-Approved for 2022-2023	6/24	6/19
Budget-Amended (or final Budget) for 2021-2022	6/24	6/19
School Infrastructure Database (SID)	6/24	6/16
Emergency Drill Log	6/24	6/16
Playground Inspection Log	6/24	6/15
Confirmation of submission of MEIS/MSDS End of Year-DS4061	6/24	7/22
Food Service License	6/24	5/19
Satisfaction Survey Results	6/24	5/25
Certificate of Insurance	6/24	6/22
2022-2023 Board Meeting Calendar	6/24	6/19
Proposed Board Minutes & Attachments -June (8 Business Days After Approved)	6/28	6/19
Approved Board Minutes & Attachments -May (5 Business Days After Approved)	6/23	6/19
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)	6/12	6/9
Budget Hearing Agenda for 2021-2022 Budget (5 Business Days Before Meeting)	6/12	6/9
July 2022		
	Due Date	Date Submitted
Board Agenda – July (5 Business Days Before Meeting)	7/14	
Organizational Board Agenda (5 Business Days Before Meeting)	7/14	
State Aid Note Program Requirements	7/15	
DS – 4168 Report of Actual Days and Clock Hours of Pupil Instruction	7/15	
Asbestos 3 Year Inspection (initial and re-inspections every three years – if needed)	7/29	
Fourth Quarterly Financial Statement from 2021-2022	7/29	
Lease Renewal Certification	7/29	
Management Contract – New, Amendments or Renewals	7/29	
Elevator Inspection	7/29	
Boiler Inspection	7/29	
Cardiac Emergency Response Plan (updated plans)	7/29	
Services (transportation, maintenance, food services, etc) Contracts	7/29	
PSA Board Member Annual Conflict of Interest Disclosure	7/29	
Child Care/Preschool Licenses	7/29	
Matriculation Agreements	7/29	
Board Member Roster	7/29	
Organizational Meeting Proposed Minutes & Attachments (8 Business Days After Approved)	8/2	
Proposed Board Minutes & Attachments – July (8 Business Days After Approved)	8/2	
Approved Board Minutes & Attachments – June (5 Business Days After Approved)	7/28	

Purchase Orders

Meetings look place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$19,296.26	\$19,296.26	Deposited
Title IA	\$14,169.00	\$14,169.00	Deposited
Title IIA	\$4,513.00	\$4,513.00	Deposited
Title III LE	\$3,727.00	\$3,727.00	Deposited
Title III IMM	\$2,060.00	\$2,060.00	Deposited
IDEA	\$631.00	\$631.00	Deposited
Reim Wayne RESA Transportation	\$297.44	\$297.44	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 68,082.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$66,987.00	\$8,739.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$96,400.00

Insurance

Name	Date Paid
Health Insurance	6/26/2022
Life Insurance	6/25/2022
General Liability / Bus Insurance	6/20/2022
Workman's Compensation	6/23/2022

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

C. IT Report

a. No report given.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. 2022-2023 Board Calendar

a. A motion was made by Richard DeBacker that the 2022-2023 Board Meeting Calendar be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

B. Reauthorization Update

a. The meeting went very smoothly. A letter from BMCC with their decision, will be sent in August 2022.

C. ESSER III Update

a. Approval was awarded.

XI. Extended Comments

A. Public

a. None

B. Board Members

a. The board recommends the forming of a committee to address transportation issues and technology.

XII. Confirmation of Next Meeting

A. July 21, 2022

XIII. Adjournment

Charlotte Henderson made a motion to adjourn Richard DeBacker second. Meeting adjourned at 7:47 p.m.

Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

7/28/2022
Date

Approved by the Board of Directors at its July 21, 2022 meeting.

Harri Shalby
Board Secretary

7/28/22
Date