

I. Meeting Called to Order

The meeting was called to order at 6:12 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
 Richard DeBacker- Vice President
 Hana Shalabi – Secretary

Excused Absence:

Charlotte Henderson-Director

Also Present:

Terry Farha – UMC
 Angie Luck - UMC
 Mohana Mukherjee – MA
 Tami Phelps – MA
 Steve Scheel – Croskey-Lanni
 Brittany Cook - BMCC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the August Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Hana Shalabi that the minutes be approved for the July 28, 2022 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

A motion was made by Rickard DeBacker that the minutes be approved for the July 28, 2022 Special Meeting second by Hana Shalabi. The motion passed unanimously.

A motion was made by Richard DeBacker that the minutes be approved for the July 28, 2022 Organizational Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

- A. Email from BMCC reporting on reauthorization to Dr. Samaha. Stated positive things that are going on. Concerns regarding Teacher Certification, Appointment of a 5th Board Member, and M-Step scores.

VI. Reporting

- A. Principal's Report

Students

- Summer School from June 27th to Aug 4th
- First day of school: September 6, 2022 (Upon Board Approval)
- Total projected enrollment as of 8/26/22: 180 students

Teacher

- First day of work: Aug 15th

Parents

- Communication to follow about school starting and supplies list.

- B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

August 2022	Date Due	Date Submitted
Board Agenda – August (5 Business Days Before Meeting)	8/11	8/9
2022-2023 Board Approved School Calendar	8/26	8/1
School Contact List	8/26	8/9
Employee Handbook	8/26	8/1
Proposed Board Minutes & Attachments – August (8 Business Days After Approved)	8/30	8/19

Approved Board Minutes & Attachments – July (5 Business Days After Approved)	8/25	8/19
Organizational Meeting Approved Minutes & Attachments (5 Business Days After Approved)	8/25	8/19
Special Meeting Approved Minutes & Attachments (5 Business Days After Approved)	8/25	8/19
September 2022	Date Due	Date Submitted
Board Agenda – September (5 Business Days Before Meeting)	9/15	
NWEA or Scantron Fall Testing Schedule	9/10	8/12
EEM Authorization – Special Education Contact	9/17	
Emergency Drills Day Schedule	9/23	8/10
MEGS Right to Prayer Certification	9/23	
MEGS Constitution Day Certification	9/23	
SE 4096 Special Education Actual Cost Report	9/30	
Playground Safety Training for Staff – Rules, Agenda, Attendance	9/30	
Teacher and Administrator Evaluation and Employee Certification Warranty	9/30	
Anti-Bullying/Cyber-Bullying Policy	9/30	8/12
Testing Login Information	9/30	
Expense Reimbursement Policy	9/30	8/12
Transparency Requirements on website/Mitten-Certificate of Completion	9/30	
Proposed Board Minutes & Attachments – Sept. (8Business Days After Approved)	10/4	
Approved Board Minutes & Attachments – Aug. (5Business Days After Approved)	9/29	

Purchase Orders

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$	\$	
Title IA	\$6,355.00	\$6,355.00	Deposited
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title III IMM	\$	\$	
ESSER II Formula	\$23,657.00	\$23,657.00	Deposited
ESSER III Formula	\$13,662.00	\$13,662.00	Deposited
General Fund Purchase Order Expenditures			
General Fund Purchases			\$ 62,155.00

Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$1,098.00	\$13,172.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$100,000.00

Insurance

Name	Date Paid
Health Insurance	8/26/2022
Life Insurance	8/25/2022
General Liability / Bus Insurance	8/20/2022
Workman's Compensation	8/23/2022

Financial Audits

Name of Audit	Date Occurring
GEER and ESSER I Funds	MDE will contact before 9/30/2022

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

C. IT Report

- Parts have been ordered and have started to flow in.
- Began repairs on Chromebooks.
- Student computers that came in have been power washed and ready. Quite a few came in needing repairs.
- Timeclock came back from repair and has been put up and staff have begun the clock in process.
- Began reformatting staff computers for use.

VII. CAO Report

- A. None

VIII. Public Comments

- A. Everything is going well at the school. Very impressed.

IX. Board Comments

A. None

X. Scheduled New Business

A. State Aid Note

a. State Aid Note has been finalized for \$400,000 and will be ready by September 1, 2022.

B. Building Maintenance

- a. Roofing person has come to the building today. Will start tomorrow.
- b. Door by the MS/HS needs to be replaced along with the pavement in front of the door.
- c. Playground mulch will be added.
- d. Air conditioning needs to be looked at and an estimate to be given.
- e. Thermostats should to be replaced by digital thermostat so they can be controlled better.
- f. Will reach out to DTE to change out lights in the building to LED.
- g. Blinds need repaired or replaced.

C. 2022-2023 School Calendar- Amended

a. A motion was made by Richard DeBacker that the amended 2022-2023 School Calendar be adopted as presented and second by Hana Shalabi. The motion passes unanimously.

D. 2022-2023 UMC Handbook

a. A motion was made by Richard DeBacker that the 2022-2023 UMC Handbook be adopted as presented with no changes and second by Hana Shalabi. The motion passes unanimously.

XI. Extended Comments

A. Public

a. None

B. Board Members

a. None

XII. Confirmation of Next Meeting

A. September 22, 2022

XIII. Adjournment

Hana Shalabi made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:56 p.m.

Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

9/22/2022
Date

Approved by the Board of Directors at its September 22, 2022 meeting.

Hana Shalabi
Board Secretary

9/22/22
Date