

### **I. Meeting Called to Order**

The meeting was called to order at 6:01 pm

### **II. Roll Call**

#### Present:

Richard DeBacker- Vice President  
Hana Shalabi – Secretary  
Charlotte Henderson-Director

#### Excused Absence:

Dr. Khalil Samaha - President

#### Also Present:

Terry Farha – UMC  
Angie Luck - UMC  
Mohana Mukherjee – MA  
Miriam Faied – Parent  
Steve Scheel – Croskey-Lanni  
Brittany Cook - BMCC

### **III. Approval of Agenda**

A motion was made by Hana Shalabi and second by Charlotte Henderson at the agenda for the September Regular Board Meeting be approved. The motion passed unanimously.

### **IV. Approval of Minutes**

A motion was made by Charlotte Henderson that the minutes be approved for the August 18, 2022 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

### **V. Correspondence**

A. None

### **VI. Reporting**

A. Principal's Report

#### Students

- First Day of School Sep 6th, 2022
- Students enrolled as of Sept 22, 2022- 185 students
- NWEA Fall Assessment:
  - Reading Started on Sep 13, 2022
  - Math Starts on Sep 22, 2022
- High School Edgenuity- Common core started Sep 8th, 2022
  - Algebra 1
  - ELA 9
  - MI Earth and Space Science
  - U.S. History 1
- High School Edgenuity-Elective course
  - French and Spanish Semester 1 started Sep 8th, 2022
  - In progress and on track, most students are completing the elective portion.
- Educational Apps created on Sep 8th, 2022
  - IXL Learning- Math, English, Science, Social Studies and Algebra 1 for Grade 9
  - Lexia Learning- Core5 and Powerup
  - Imagine Learning- Mathematics and Algebra Readiness for Grade 9
- Curriculum Day/Open house on Friday, September 9th at 2pm.
- Goodies with Grandparents on Sep 27th, 2022

**Teacher**

- Curriculum Day/Open House on Friday, September 9th at 2pm.
- Teachers actively participating in PD's.

**Parents**

- Curriculum Day/Open House on Friday, September 9th at 2pm.
- Robocalls, emails and texts as and when needed.

**B. Administrative Report – UMC**

**Epicenter**

All documents have been submitted as required.

<b>September 2022</b>	<b>Date Due</b>	<b>Date Submitted</b>
Board Agenda – September (5 Business Days Before Meeting)	9/15	9/15
NWEA or Scantron Fall Testing Schedule	9/10	8/12
Educational Goals per 98b	9/15	9/14
EEM Authorization – Special Education Contact	9/17	8/18
Emergency Drills Day Schedule	9/23	8/10
MEGS Right to Prayer Certification	9/23	8/25
MEGS Constitution Day Certification	9/23	8/25
SE 4096 Special Education Actual Cost Report	9/30	
Playground Safety Training for Staff – Rules, Agenda, Attendance	9/30	9/6
Teacher and Administrator Evaluation and Employee Certification Warranty	9/30	9/19
Anti-Bullying/Cyber-Bullying Policy	9/30	8/12
Testing Login Information	9/30	9/7
Expense Reimbursement Policy	9/30	8/12
Transparency Requirements on website/Mitten-Certificate of Completion	9/30	9/20
Proposed Board Minutes & Attachments – Sept. (8Business Days After Approved)	10/4	9/23
Approved Board Minutes & Attachments – Aug. (5Business Days After Approved)	9/29	9/23
<b>October 2022</b>	<b>Due Date</b>	<b>Date Submitted</b>
Board Agenda – October (5 Business Days Before Meeting)	10/13	
Bloodborne Pathogens Training- Agenda	10/7	
Pest Control Compliance	10/7	
DS-4898 Preliminary Pupil Membership Count (during first three years of existence and when adding a grade)	10/7	
Annual Nonprofit Corporation Update	10/7	
SE 4094 Transportation Expenditure Report (if required)	10/14	
CIMS Determination Report for 2022-2023	10/14	
First Quarter Financial Statement	10/31	
Proposed Board Minute & Attachments-Oct (8 Business Days After Approved)	11/1	
Approved Board Minutes & Attachments-Sept. (5 Business Days After Approved)	10/29	

**Purchase Orders**

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

**Grants Expenditure**

<b>Grant Name</b>	<b>Expenditures</b>	<b>Revenue</b>	<b>Current/Pending</b>
<b>MDE Breakfast / Lunch</b>	\$	\$	
<b>Title IA</b>	\$	\$	
<b>Title IIA</b>	\$	\$	
<b>Title III E</b>	\$	\$	
<b>Title III IMM</b>	\$	\$	
<b>ESSER II Formula</b>	\$32,074.00	\$32,074.00	Deposited
<b>ESSER III Formula</b>	\$76,977.00	\$76,977.00	Deposited

**General Fund Purchase Order Expenditures**

<b>General Fund Purchases</b>	<b>\$ 85,132.00</b>
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

<b>Cash Flow</b>	<b>Payroll Escrow</b>
\$298,477.80	\$13,098.00

**Payable / Receivable Accounts**

<b>Pending Amounts Account Payable</b>	<b>Pending Amounts Account Receivable</b>
NA	\$0

**Insurance**

<b>Name</b>	<b>Date Paid</b>
Health Insurance	9/26/2022
Life Insurance	9/25/2022
General Liability / Bus Insurance	9/20/2022
Workman's Compensation	9/23/2022

**Financial Audits**

<b>Name of Audit</b>	<b>Date Occurring</b>
End of Year	Sept. 2022

**C. Financial Report**

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

**D. IT Report**

- A. No Report Given

**VII. CAO Report**

- A. None

**VIII. Public Comments**

- A. Are 9<sup>th</sup> graders in the classroom and what curriculum is being used?
  - a. Students are in the classroom.
  - b. Edgenuity is being used with students.
- B. Board Members
  - a. None

**IX. Board Comments**

- A. None

**X. Scheduled New Business**

- A. Teacher/Administrator Evaluation and Employee Certification Warranty
  - a. A motion was made by Hana Shalabi that the Teacher/Administrator Evaluation and Employee Certification Warranty be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.
- B. High School 2022-2023 Course Catalog
  - a. A motion was made by Hana Shalabi that the High School 2022-2023 Course Catalog be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.
- C. Board Member Nomination
  - a. Hana Shalabi would like to nominate Mariam Faied to the board. Charlotte Henderson second.

**XI. Extended Comments**

- A. Public
  - a. None
- B. Board Members
  - a. None

**XII. Confirmation of Next Meeting**

- A. October 20, 2022

**XIII. Adjournment**

Charlotte Henderson made a motion to adjourn Hana Shalabi second. Meeting adjourned at 6:31 p.m.

Minutes respectfully submitted,

Angela T. Jack  
Recording Secretary

10/20/2022  
Date

Approved by the Board of Directors at its October 20, 2022 meeting.

Hana Shalabi  
Board Secretary

10/20/22  
Date