

I. Meeting Called to Order

The meeting was called to order at 6:03 pm

II. Roll Call

Present:

Dr. Khalil Samaha - President
Richard DeBacker- Vice President
Hana Shalabi - Secretary
Charlotte Henderson-Treasurer
Dr. Mariam Faied - Director

Excused Absence:

Also Present:

Terry Farha – UMC
Angie Luck - UMC
Mohana Mukherjee – MA
Brittany Cook – BMCC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Hana Shalabi at the agenda for the March Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the March 16, 2023 Regular Board Meeting second by Dr. Khalil Samaha the motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Partnership Update:

- Partnership Agreement was submitted to GEMS.
- Work in progress for Strategies and Activities on MICIP
- Work in progress for 21H grant.
- Work in progress for Technical Assistance Grant (TAG)

Students and Programs

- March 24, 2023 WIDA window closed
- Spring Break March 26-31, 2023
- PSAT 8/9 College board on April 12, 2023
- M-STEP for Grades 3 to 8 from April 13 to May 1, 2023
- Representative sent to Homeless Liaison WISD meeting.
- Food and Hygiene Pantry in place.
- Working with WISD for family referrals (McKinney-Vento)
- MDE Director will visit the academy on May 11, 2023 at 1:00 pm.

Teachers

- Participating in the following:
 - Informal observations
 - Professional Development
 - Test Proctoring
- After School Enrichment Program: as scheduled

Parents

- Robocalls, emails and texts as and when needed

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

April 2023	Due Date	Date Submitted
Board Agenda – April (5 Business Days Before Meeting)	4/13	4/11
Open Enrollment and Lottery Procedures	4/7	3/14
2022-2023 NWEA Testing Schedule – Spring	4/7	3/15
Third Quarter Financial Statement	4/28	
MEIS/MSDS (SRSD) FTE DS 4061	4/28	
Proposed Board Minutes & Attachments – April (8 Business Days After Approved)	5/2	
Approved Board Minutes & Attachments – March (5 Business Days After Approved)	4/27	
May 2023	Due Date	Date Submitted
Board Agenda – May (5 Business Days Before Meeting)	5/11	
Enrollment Lottery Description and Results, if conducted	5/2	
Board Member Application Documents for July Appointment(s)	5/31	
Board Member Nomination for July Appointment(s)	5/31	
Proposed Board Minutes & Attachments – May (8 Business Days After Approved)	5/30	
Approved Board Minutes & Attachments – April (5 Business Days After Approved)	5/25	

Purchase Orders

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$22,032.94	\$22,032.94	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Misc Staples Refund	\$	\$	
ACT 18	\$	\$	
ESSER II	\$25,105.00	\$25,105.00	Deposited
ESSER III Formula	\$	\$	

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 79,924.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$27,478.00	\$13,092.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$131,033.00

Insurance

Name	Date Paid
Health Insurance	4/26/2023
General Liability / Bus Insurance	4/20/2023
Workman's Compensation	4/23/2023

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

- A. A copy of The Monthly Financial Report and 3rd Quarter Financial Statement was provided to the board for review. The board accepted the Financial Report and 3rd Quarter Financial Statement as is.

D. IT Report

- Still repairing Chromebooks. I have ordered parts and they came in so I will be able to keep going.
- After testing, lab computers can work with the new operating system when using Edgenuity. Still waiting on M-Step to see if they will accept the upgrade.
- Still working with Securly so that the students stay safe.
- Worked with Google to go over our enterprise and make extra securities.
- Waiting on Comcast to finish their mapping so that they can upgrade our T1 service.
- Re-ran wires to devices after carpet was installed.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Reauthorization Update

- a. Received communication from the authorizer.
 - i. PowerPoint presentation will be updated.
 - ii. Virtual meeting with BMCC will be June 14, 2023.

B. Student Enrollment

- a. Current enrollment 133.
- b. Currently a waiting list for 1st and 5th grade is needed.

c. XI. Extended Comments

A. Public

a. None

B. Board Members

a. None

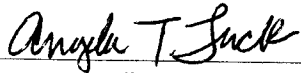
XII. Confirmation of Next Meeting

A. May 18, 2023

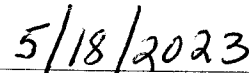
XIII. Adjournment

Hana Shalabi made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:35p.m.

Minutes respectfully submitted,

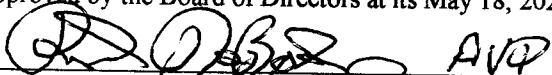


Recording Secretary

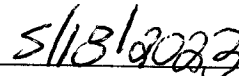


Date

Approved by the Board of Directors at its May 18, 2023 meeting.



Board Secretary



Date