

I. Meeting Called to Order

The meeting was called to order at 6:00 pm

II. Roll Call

Present:

Dr. Khalil Samaha - President
Richard DeBacker- Vice President
Dr. Mariam Faied - Director

Excused Absence:

Hana Shalabi – Secretary
Charlotte Henderson-Treasurer

Also Present:

Terry Farha – UMC
Angie Luck - UMC
Mohana Mukherjee – MA
Brittany Cook – BMCC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Dr. Mariam Faied at the agenda for the April Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Dr. Mariam Faied that the minutes be approved for the April 20, 2023 Regular Board Meeting second by Richard DeBacker the motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Partnership:

- MDE meeting on May 10, 2023
- Work in progress for 21H grant.
- Grant submitted and returned for modifications.
- Next MDE meeting May 19, 2023

Students and Programs

- Teacher Appreciation week May 1, 2023.
- NWEA for Grades K to 9 from May 2, 2023.
- Career Day on May 5, 2023.
- M -STEP Window closes May 19, 2023.
- MDE Visitors Teri Rink, Rebecca McIntyre and Chantel Mozden visited MA on May 12, 2023.
- Muffins with Mom on May 19, 2023.
- Work in progress with WISD for students in need of referrals.
- June 2, 2023 Middle school students participating in Math Show at Wayne County Community College.

Teachers

- Participating in:
 - Formal observations based on Danielson rubrics.
 - Professional Development
 - Peer Learning
 - Testing Proctoring
 -
- After School Enrichment Program: as schedule

Parents

- Robocalls, emails and texts as and when needed

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

May 2023		Due Date	Date Submitted
Board Agenda – May (5 Business Days Before Meeting)		5/11	5/9
Enrollment Lottery Description and Results, if conducted		5/2	5/1
Board Member Application Documents for July Appointment(s)		5/31	4/27
Board Member Nomination for July Appointment(s)		5/31	4/27
Proposed Board Minutes & Attachments – May (8 Business Days After Approved)		5/30	5/19
Approved Board Minutes & Attachments – April (5 Business Days After Approved)		5/25	5/19
June 2023		Due Date	Date Submitted
Board Agenda – June (5 Business Days Before Meeting)		6/15	
Measures of Academic Progress (MAP/NWEA)		6/9	
2023-2024 Board Meeting Calendar		6/16	5/19
Registry of Educational Personnel (REP) Confirmation		6/23	
Budget-Amendment (or final Budget) for 2022-2023		6/23	
School Infrastructure Database (SID)		6/23	
Emergency Drills Log		6/23	
Playground Inspection Log		6/23	
Confirmation of submission of MEIS/MSDS End of Year – DS4061		6/23	
Satisfaction Survey Results		6/23	5/17
Certificate of Insurance		6/23	
Health Department or Food Service Permit		6/23	5/18
Budget-Approved for 2023-2024		6/30	
Proposed Board Minutes & Attachments June (8 Business Days After Approved)		7/4	
Approved Board Minutes & Attachments May (5 Business Days After Approved)		6/29	
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)		6/15	
Budget Hearing Agenda for 2023-2024 Budget (5 Business Days Before Meeting)		6/15	
Budget Hearing Minutes for 2023-2024 Budget (5 Business Days After Approved)		6/29	

Purchase Orders

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$21,547.89	\$21,547.89	Deposited
Title IA	\$19,476.00	\$19,476.00	Deposited
Title IIA	\$634.00	\$634.00	Deposited
Title III LE	\$5,001.00	\$5,001.00	Deposited
Title III IMM	\$745.00	\$745.00	Deposited
TIV	\$3,342.00	\$3,342.00	Deposited
ACT 18	\$3,868.00	\$3,868.00	Deposited
ESSER III Formula	\$39721.00	\$39,721.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 61,463.00
------------------------	--------------

Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$42,867.00	\$11,091.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$142,440.00

Insurance

Name	Date Paid
Health Insurance	5/26/2023
General Liability / Bus Insurance	5/20/2023
Workman's Compensation	5/23/2023

Financial Audits

Name of Audit	Date Occurring
NA	NA

C. Financial Report

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Still repairing Chromebooks
- After testing, lab computers can work with the new operating system when using Edgenuity. Still waiting on M-step works with the new test machine. I will move to Windows 11 during the summer.
- Still working with Securly so that the students stay safe. I have been adding more and more sites to lock down.
- Working on getting office ready for computer turn in. Will talk to Mohana to see when this will start.
- Comcast cannot be installed because our equipment is not powerful enough to hold their fiber. Cost for new equipment ranges from 45,000 to 53,000

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Reauthorization Update

- a. Committee met today to update and put together the PowerPoint Presentation for submission on June 2, 2023.

B. Student Enrollment

- a. 235 as of today. More students are registering.
- b. Open Enrollment took place and re-enrollment is currently taking place.

C. Summer School

- a. Letters have been sent to parents to notify them of summer school.
- b. 3 busses are needed

D. Reappointment of Board Members

- a. The board reappointed Dr. Mariam Faied and Richard DeBacker to the board for their next term.

E. 21h Grant Update

- a. Grant has been submitted and was sent back for modifications. Modifications were addressed and grant was re-submitted.

F. 2023-2024 State Aid Note

- a. A motion was made by Richard DeBacker that the Issuance of Note in Anticipation of State School Aid be adopted as presented and second by Dr. Mariam Faied. The motion passes unanimously.

G. 2023-2024 Board Calendar

- a. A motion was made by Richard DeBacker that the 2023-2024 Board Meeting Calendar be adopted as presented and second by Dr. Mariam Faied. The motion passes unanimously.

b. XI. Extended Comments

A. Public

- a. None

B. Board Members

- a. None

XII. Confirmation of Next Meeting

A. June 22, 2023

XIII. Adjournment

Dr. Mariam Faied made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:35 p.m.

Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

6/22/2023
Date

Approved by the Board of Directors at its June 22, 2023 meeting.

Han Shalabi
Board Secretary

6/22/2023
Date