

APPROVED
Date 11/16/2023

I. Meeting Called to Order

The meeting was called to order at 6:00 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Hana Shalabi – Secretary
Charlotte Henderson-Treasurer
Dr. Mariam Faied - Director

Excused Absence:

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Mohana Mukherjee Das – MA
Brittany Cook – BMCC
Asit Mukherjee - Guest
Steve Scheel – Croskey-Lanni

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Charlotte Henderson that the agenda for the October Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Charlotte Henderson that the minutes be approved for the September 21, 2023 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Partnership:

- MDE Pal Meeting: **Tuesday, September 26, 2023**

District Celebrations – What's Going Well

- School started on a positive note.
- First Assembly- School wide went over policies.
- MOU signed with U-MSc for Science outreach program for grades 7-10 Science labs.
- MOU signed with Food Gatherers for fresh food for families, had its first distribution.
- All homeroom teachers have completed training modules and earned their certification for Grade Level SEL Health Curriculum online access.
- All homerooms teachers have access to Michigan Model Health-SEL curriculum (MMH is a CASEL endorsed program).
- Instructional supports for EL and Newcomer Students
- Trauma informed PD focused on Refugee and Newcomer students
- 2-part Newcomer teaching strategies: Culture of care and differentiating, scaffolding, lesson planning supports.
- On-boarding info related to Michigan Title III for 2 new EL teachers.
 - Elementary teacher is new to EL role
 - Secondary teacher is new to the State of Michigan and Compliance components.
- Math teachers and Math Paras completed a Math instruction PD that included

- Explore grade level math terms and visual representations to build math vocabulary with the support of word walls.
- Engage in Number Sense activities to build mathematical thinking and problem-solving skills
- Enhance student scaffolds and interventions through Number Sense Routine

District Challenges and/or Barriers

- Bus driver did not show up the first 3 days of school so a new driver had to be hired.
- Still need an in-house special education teacher
- Behavior Assistant/Parent Liaison position needs to receive training on PBIS and Restorative Practices.
- Daily student attendance rate.
- Baseline data was approx. 160 now enrollment is approx. 269. (As of September 18, 2023)

Teachers

- Count Day- Oct. 4, 2023.
- Magic Show- Oct. 4, 2023.
- Cultural Fashion Show- Oct. 4, 2023.
- NWEA Window closed- Oct. 5, 2023 (See attached Scores).
- Progress Reports sent- Oct. 6, 2023.
- WIDA Screener- All new ESL students
- K-2 teachers attended WISD PD on Math instructions- Oct. 17, 2023.
- Club Connectz started- Oct. 6, 2023.
- Art Club
- Cooking Club
- Elocution and Theater Club
- Sports Club
- Computer Club
- Music Club
- Science Club
- ESL Club
- Professional Development for all teachers- In progress.

Students and Programs

- Goodies with Grandparents on Sept. 27, 2023.
- Count Day- Oct. 4, 2023.
- PowerSchool count as of Oct 4, 2023- 279.
- Magic Show- Oct. 4, 2023.
- Cultural Fashion Show- Oct. 4, 2023.
- NWEA Window closed- Oct. 5, 2023 (See attached Scores).
- Progress Reports sent- Oct. 6, 2023.
- WIDA Screener- All new ESL students (See attached Scores).
- MTSS Below grade level documents sent- Oct. 6, 2023.
- Club Connectz started- Oct. 6, 2023
- Art Club
- Cooking Club
- Elocution and Theater Club
- Sports Club
- Computer Club
- Music Club
- Science Club
- ESL Club
- ESL support documents sent- Oct. 12, 2023.
- University of Michigan Collaborated science experiments for Grades 7-10 starts- Oct. 23, 2023.

Parents

- Goodies with Grandparents on Sept. 27, 2023.
- Food Gatherers, 2nd month- in progress.
- Robocalls, e-mails and texts as and when needed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

October 2023		Due Date	Date Submitted
Board Agenda-October (5 Business Days Before Meeting)		10/12	10/11
Blood Borne Pathogens Training – Agenda and Proof of Attendance or MI Virtual Documentation		10/6	9/26
Pest Control Compliance		10/6	9/26
Annual Nonprofit Corporation Update		10/6	9/21
SE 4094 Transportation Expenditure Report (if required)		10/13	9/26
CIMS Determination Report for 2023-2024		10/13	10/12
First Quarter Financial Statement		10/31	10/19
Proposed Board Minutes & Attachments – Oct. (8 Business Days After Approved)		10/31	10/20
Approved Board Minutes & Attachments-Sept. (5 Business Days After Approved)		10/26	10/20
November 2023		Due Date	Date Submitted
Board Agenda - November (5 Business Days Before Meeting)		11/9	
Audited Financial Statement and Management Letter (include A133 if completed)		11/3	
FID Report to CEPI and BMCC (or as scheduled by MDE)		11/16	
MEIS/MSDS (SRSD) FTE-DS4061, including MI-CIS for Special Education (Fall)		11/16	
Audited Financial Statement Management Letter Response (if needed)		11/30	
Proposed Board Minutes & Attachments – Nov. (8 Business Days After Approved)		11/28	
Approved Board Minutes & Attachments – October (5 Business Days After Approved)		11/23	

Purchase Orders

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$28,119.36	\$28,119.36	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
TAG Grant Refund	\$20,000.00	\$20,000.00	Deposited
EWIMS Reimbursement	\$2,500.00	\$2,500.00	Deposited
Refund - Staples	\$932.67	\$932.67	Deposited
ESSER III Formula	\$75,099.79	\$75,099.79	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 112,860.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$227,984.00	\$5,820.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$208,000.00

Insurance

Name	Date Paid
Health Insurance	10/26/2023
General Liability / Bus Insurance	10/20/2023
Workman's Compensation	10/23/2023

Financial Audits

Name of Audit	Date Occurring
End of Year	Currently taking place

C. Financial Report

A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- All of the Chromebooks have been returned.
- Lab is fully updated
- Repaired Chromebooks. I will need new Keyboards for the new Chromebooks from last year. Different model then what is here.
- Trained staff on MCIR.
- Re-did teachers Count day Paperwork to make corrections for them to sign off on.
- We really need new copy machines. Repair man says these are too old to repair.
- Ordered the headphones, will be here by end of week.
- Need to have a Technology Budget to purchase parts.

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Re-authorization

a. Reauthorizer will be recommending to their Board of Regents that 4 years be awarded for reauthorization.

B. Enrollment

a. 279 students enrolled on Count Day.

C. Transportation

a. A new bus has been leased. Currently have 5 busses.

D. 2023-2024 Behavior Policy

a. Tabled until the next board.

XI. Extended Comments

A. Public

a. None

B. Board Members

a. None

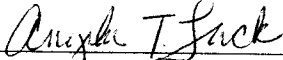
XII. Confirmation of Next Meeting

A. November 16, 2023

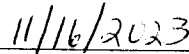
XIII. Adjournment

Hana Shalabi made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:37 p.m.

Minutes respectfully submitted,



Recording Secretary

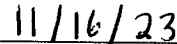


Date

Approved by the Board of Directors at its November 19, 2023 meeting.



Board Secretary



Date