

APPROVED
Date 4/18/2024

I. Meeting Called to Order

The meeting was called to order at 6:00 pm

II. Roll Call

Present:

Richard DeBacker – Vice President
Charlotte Henderson-Treasurer
Hana Shalabi – Secretary

Excused Absence:

Dr. Khalil Samaha- President
Dr. Mariam Faied – Director

Also Present:

Terry Farha – UMC
Angie Luck – UMC
Mohana Mukherjee Das – MA
Brittney Cook - BMCC
Steve Scheel – Croskey -Lanni
Janine Teagarden- Croskey-Lanni

III. Approval of Agenda

A motion was made by Charlotte Henderson and second by Hana Shalabi that the agenda for the March Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Charlotte Henderson that the minutes be approved for the February 22, 2024 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Partnership: No March meeting was held

Teachers

- EWIMS Meeting with Betty Underwood from MDE: March 18, 2024
- Data Talk on dissecting 2023 M- Step scores
- Professional Development for all teachers- In progress.

Students and Programs

- Treetops collective Proposal Recap for Refugee girls in Grades 9 and 10 twice a month.
- Black History Month Celebration- Feb 29, 2024
- University of Michigan Collaborated Science Experiments for Grades 7-10- March 11, 2024.
- Women's History Celebration- March 13, 2024
- Reading Month Started: March 1, 2024
 1. First Responders: visits to read: March 8, 2024
 2. U of M Professor: Ashley Cureton visits to read: March 15, 2024
 3. Door Decoration Contest: March 22, 2024
 4. U of M Senior Program Manager: Sheri Samaha will visit to read: March 22, 2024

Parents

- Food Gatherers, 3rd Tuesday of the Month- in progress.
- Robocalls, emails, and texts as and when needed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

March 2024	Due Date	Date Submitted
Board Agenda – March (5 Business Days Before Meeting)	3/14	3/12
Educator Evaluation Transparency on website: Certificate of Completion	3/22	2/21
Proposed Board Minutes & Attachments March (8 Business Days After Approved)	4/2	
Approved Board Minutes & Attachments Feb. (5 Business Days After Approved)	3/28	
April 2024	Due Date	Date Submitted
Board Agenda – April (5 Business Days Before Meeting)	4/11	
Open Enrollment and Lotter Procedures	4/5	3/12
2023-2024 NWEA Or Scantron School Testing Schedule – Spring	4/5	3/18
Third Quarter Financial Statement	4/26	
MEIS/MSDS) SRD) FTE-DS4061	4/26	
Proposed Board Minutes & Attachments-April (8 Business Days After Approved)	5/7	
Approved Board Minutes & Attachments – March (5 Business Days After Approved)	4/25	

Purchase Orders

Meetings took place with Croskey & Lanni to review all purchase orders and payroll.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$36,672.00	\$36,672.00	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IIIIE	\$	\$	
Title IV	\$	\$	
IDEA Feb 2024	\$4,789.00	\$4,789.00	Deposited
IDEA Flow Through 2022-23	\$1,179.00	\$1,179.00	Deposited
IDEA Jan. 2024	\$12,092.00	\$12,092.00	Deposited
MDE Health and Human Services	\$15.00	\$15.00	Deposited
ACT 18 3 rd payment	\$3,908.00	\$3,908.00	Deposited
Reim from WISD for Sub	\$170.00	\$170.00	Deposited
Staples Refund	\$230.30	\$230.30	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 73,108.00
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$240,219.66	\$105,660.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$259,627.31

Insurance

Name	Date Paid
Health Insurance	3/26/2024
General Liability / Bus Insurance	3/20/2024
Workman's Compensation	3/23/2024

Financial Audits

Name of Audit	Date Occurring
End of Year	NA

C. Financial Report

- a. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Repairing Chromebooks
- Repairing Teacher Laptops and Chromebooks
- I have 0 cases. We will not be giving anymore out unless we order and the Tech budget doesn't have enough for that.
- Had to rebuild PowerSchool Report cards due to tampering with the format.
- Civil Rights Data Collection is complete and certified
- Went over Count Day paperwork from office and sent back for any corrections
- Count Day first certification deadline met. We are counting 295 students

VII. CAO Report

A. None

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. 2023-2024 Behavior Policy

a. A motion was made by Hana Shalabi that the 2023-2024 Behavior Policy be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

B. 2023-2024 Budget Amendment

a. A motion was made by Hana Shalabi that the 2023-2024 Amended Budget be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

C. Website Update

a. Tabled until the next meeting.

D. Consolidated Application Update

a. Has been submitted on time and waiting to hear back from the MDE.

XI. Extended Comments

A. Public

a. None

B. Board Members

a. None

XII. Confirmation of Next Meeting

A. April 18, 2024

XIII. Adjournment

Hana Shalabi made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:47 p.m.

Minutes respectfully submitted,

Angela T. Luck

Recording Secretary

4/18/2024

Date

Approved by the Board of Directors at its April 18, 2024 meeting.

Hana Shalabi

Board Secretary

4/18/24

Date